

**CITY OF OLIVIA
APPLICATION**

Fee: \$100.00

SPECIAL USE TYPE: ___ Appeal ___ Conditional Use ___ Rezoning ___ Amendment ___ Variance

The Applicant(s) _____ (Print Name) is/are the owner(s) of property

located at _____ (Address of Property), presently

zoned _____. Work No: _____
Phone No: _____ Parcel No: _____

Proposed use of land for which the use is requested: _____

Attached is a map or drawing to scale of property showing location of proposed building(s) indicating accurate dimensions from all sides (north, south, east & west), and made a part of this application. The property is legally described as:

Attached is a letter explaining how the special use request satisfies the following items:

1. The property for consideration cannot be put to a reasonable use if used under the conditions allowed by the City Code of Ordinances dated November 26, 2009.
2. Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size or shape, topography, or other circumstances over which the owners of said property since enactment of this Code of Ordinances have had no control.
3. That literal interpretation of the provisions of this Code of Ordinances would deprive the applicant of rights commonly enjoyed by other properties in the same district under these terms.
4. That special conditions or circumstances do not result from actions of the applicant.
5. That granting the special use requested will not confer on the applicant any special privilege that is denied by this Code of Ordinances to owners of other lands, structures, or buildings in the same district.
6. The special use requested is the minimum (variance), which would alleviate the hardship.
7. The special use would not be materially detrimental to the purposes of this Code of Ordinances, or to property in the same zone.
8. Economic conditions or circumstances alone shall not be considered in the granting of this special use if a reasonable use of the property exists under the terms of the Code of Ordinances.

REQUEST: Applicant requests a Special Use for the above-described property as allowed by the following provision of the Code of Ordinances.

The City Council or Board of Appeals shall hold a public hearing on the proposal to issue a Special Use. The Planning Commission shall make a report to the Council or Board of Appeals upon any application for a Special Use and shall recommend to the Council or Board of Appeals whatever action it deems advisable; but the Commission shall not recommend the granting of unless it finds that the establishment, maintenance, or conducting of the use for which a Special Use is sought will not, under the circumstances of the particular case be detrimental to the following:

1. To the health, safety, morals, comfort, convenience or welfare of the persons residing or working in the neighborhood of such use; or,
2. To the public welfare or injurious to property or improvements in the neighborhood.

Note. The Applicant(s) are expected to attend the meetings and hearings to discuss the application for consideration.

Describe the project briefly: (attach additional sheets, as necessary).

FEE RESPONSIBILITY AGREEMENT

(I/We) do understand as the applicant(s), am responsible to pay any expenses incurred by the City for the following services:

- 1) property line verification, inspections, consultations, etc., performed by Building Official,
- 2) property owner research performed by Zoning Administrator,
- 3) postage to notify property owners in 350' radius of proposal,
- 4) 2 weeks of advertising fees for the hearing notice in the local paper (Renville County Register),
- 5) legal fees and expenses attributed to the application charged to the City by the City Attorney,
- 6) recording of documents related to the application at Renville County Recorder.

The Applicant(s) shall submit a \$100.00 deposit (minimum payment) for the Special Use fee prior to processing this application. A billing statement shall be sent to the applicant following the (approval/denial) process if there are additional fees above and beyond the deposit amount paid. All fees shall be paid prior to issuance of the Special Use Permit.

Signature of Applicant: _____

Date: _____

Signature of Applicant: _____

Date: _____

ACTION TAKEN: _____
