

**CITY OF OLIVIA
APPLICATION FOR UTILITY SERVICE**

Type of Property (Check One): Residential Commercial

Property Status (Check One): Rental Owner Occupied

Property Address (If multiple properties, list on separate page): _____

Property Owner's Name(s): _____
Last First MI. Maiden.

Spouse's Name (If Owner Occupied): _____
Last First MI. Maiden.

Property Owner(s)' Mailing Address: _____

Social Security Number(s): _____

Federal ID Number: _____ **State ID Number:** _____

Drivers License Number and State: _____

Spouse's Drivers License Number and State: _____

Telephone Number: _____ **Cell Phone Number:** _____

Email Address(es): _____

Place of Employment: _____

Work Telephone Number: _____

Spouse Place of Employment: _____

Spouse Telephone Number: _____

Emergency Contact Name: _____

Emergency Contact Number: _____ **Relationship:** _____

Have You Previously Been A Customer With The City Of Olivia? Yes No

If Yes, Name On The Previous Account: _____

I HEREBY STATE THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE.

Signature(s) Date

OFFICE USE ONLY

Account Number: _____

SERVICE CONTRACT WITH THE CITY OF OLIVIA

The said applicant hereby applies for utility service from the City of Olivia, and the applicant and the City agree as follows:

1. When the City makes utilities available to the Applicant, the Applicant agrees to purchase from the City and pay, or cause to be paid, monthly to the City for all utilities used on the premises now owned or occupied by the Applicant in accordance with the rate schedule and rules and regulations established by the City. The City of Olivia charges a 10% late fee on the unpaid current balance after the 20th of each month. With non-payment, service/s will be disconnected and there will be a reconnect fee of \$100.00 except if the reconnect occurs after 3:00 pm/or weekend/holiday the fee is \$150.00. If service(s) has been terminated, the customer/business must make payment of the total balance due on the account prior to the utility service being re-established.
2. The applicant hereby grants to the City the right and easement to construct, operate, repair and maintain above or below ground electrical service on the premises applied for, and above or below ground upon all streets, roads and highways abutting said premises, it's electrical distribution and service lines; also the right to cut or trim trees necessary to keep them clear of all parts of the electric system, as well as maintenance of the water, sanitary sewer, and storm water lines located in the City right-of-way.
3. The Applicant agrees to comply with all laws of the State of Minnesota regulating the installation of electrical wiring and equipment and such rules and regulations as may be adopted by the State Board of Electricity and the City regarding the enforcement of such laws.
4. The Applicant hereby releases the City and its employees from any and all liability of every kind and nature for damage which may occur from defective wiring of said premises or from failure to inspect said wiring and does hereby agree to hold the City and its employees harmless from any and all such liability.
5. The Applicant will comply with and be bound by such rules and regulations as adopted by the City from time to time.
6. (Tennessee Notice) Private or confidential data is requested on this application in accordance with MN Statute 13.04 Subd.2. The data will only be used by the City of Olivia for official purposes, such as determining your credit-worthiness, validating your identification, contacting you for official city business, etc. Your information will not be sold or shared with anyone outside the City of Olivia official channels. Failure or refusal to provide the requested information may result in refusal of utility service.

The acceptance of this application by the City shall constitute an agreement between the Applicant and the City and the contract for service will continue in force from the date of service is made available by the City to the Applicant, and hereafter until cancelled by notice.

Date: _____

Applicant: _____
Print Name Signature

Address: _____

Mailing Address If Different From Above: _____

Information To Establish Utility Service In Olivia

City of Olivia Ordinance 2014-02 requires all utility accounts to be in the name of the property owner(s). Any unpaid, delinquent utility bills may be certified to the property taxes for the address where the utility services were provided.

Owner Occupied Property:

If this property will be owner occupied, please complete the attached Application for Utility Service and provide photo identification to receive utility service.

Rental Property:

If this property will be occupied by renters, and if you want the renter to receive a copy of each monthly utility bill, complete the attached Utility Account Release Authorization, and attach to it the name(s) and mailing address of the renter for each utility service address. Please note, the Release will remain in effect for each address until rescinded in writing by the property owner/utility account owner. Upon change of tenant, you may simply notify the City in writing of the new tenant(s)' names and mailing address, with no need to complete a new Release.