

City of Olivia

If you have questions while completing this form, please contact your hometown electric utility weekdays during business hours for assistance.

Phone: 320-523-2361

Send your completed application to:
City of Olivia
1009 W. Lincoln Ave.
Olivia, MN 56277

Checklist For Appliance Rebate Application:

- Dated detailed invoice
- Completed Application including Pre-Rebate Worksheet and Rebate Calculation Table

2018 Lighting Retrofit Rebate Instructions

By participating in our We Save program, you can save energy and earn a rebate when you replace existing lighting with qualifying, energy-efficient lighting.

What Rebate Can I Earn?

Eligible lighting equipment and rebate prices are included in the Rebate Calculation Table. Unless otherwise noted, LED products must be listed on either ENERGY STAR or DesignLights Consortium (DLC) Qualified Product Lists. Products not listed on ENERGY STAR or DLC or not included in the Rebate Calculation Table may be considered for a custom rebate. Please contact your utility for more information.

Rebate Qualifications and Program Rules

- Rebate offered to non-residential electric customers served by a local municipal utility (Utility) that is a participating member of MMPA.
- Rebate will be issued to the customer only. Maximum rebate amount shall be limited to 50% of project cost.
- Rebate Application must include: (1) copy of paid, itemized invoice(s) showing quantity, price, manufacturer, and model number for each product for which you are requesting a rebate and (2) completed Pre-Rebate Worksheet and Rebate Calculation Table.
- Retrofit systems must result in a net load reduction in kW usage from that of the existing lighting system.
- All lighting equipment must be new and meet specification requirements.
- Utility reserves the right to conduct inspections of any and all installations. One sample of each type of old lamp or ballast must be retained for at least 90 days. If Utility finds that customer has not complied with its rules and standards, any rebate customer has received must be returned.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Installation must be completed before submitting rebate application.
- Customer must apply for rebate within one year of the purchase date shown on the equipment invoice.
- Rebate will not be given for equipment or designs that do not comply with local, state, or federal regulations.
- Utility is not liable for rebates promised to a customer as a result of a contractor misrepresenting the program nor any tax liability imposed on customer as a result of rebate payment.
- Utility gives no warranty, expressed or implied, with respect to equipment operation or performance. Utility does not guarantee that the implementation of energy-efficient measures or use of equipment installed pursuant to this program will result in energy or cost savings. Utility is not liable for any incidental or consequential damage. Utility is not responsible for the disposal of lamps and/or ballasts as a result of this program.
- Information contained in rebate application may be shared with the Minnesota Department of Commerce and MMPA.
- Qualifying customers must apply for rebate by November 30, 2018.

City of Olivia

2018 Lighting Retrofit Rebate Application

COMPLETE THESE SIX EASY STEPS TO GET YOUR REBATE.

STEP 1: CUSTOMER INFORMATION

Company Name:

Account #:

Contact Name:

Address:

City:

ZIP Code:

Email:

Phone:

Installation Address (if different):

STEP 2: VENDOR INFORMATION

Company Name:

Contact Name:

Address:

City:

ZIP Code:

Email:

Phone:

STEP 3: COMPLETE PRE-REBATE WORKSHEET

Pre-Rebate Worksheet provides detail for equipment being removed and installed and is necessary to evaluate project eligibility. Quantities must reconcile with information entered in Rebate Calculation Table. If necessary, use multiple sheets.

STEP 4: COMPLETE REBATE CALCULATION TABLE

Rebate Calculation Table calculates the dollar amount of the rebate. Quantities must reconcile with values entered on Pre-Rebate Worksheet. Rebate paid cannot exceed the purchase price of equipment.

STEP 5: ATTACH NECESSARY DOCUMENTATION

Copy of dated, itemized invoice(s) specifying the quantity, price, manufacturer, and model number of each product for which you are requesting a rebate, installation costs, and applicable taxes.

STEP 6: CUSTOMER SIGNATURE

I hereby certify that all information is accurate including claims of efficiency, size, and customer information. I have read all information on this form and agree that MMPA may verify the information I have provided.

X

Date (mm/dd/yy):

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Customer Type (select one): Commercial Industrial

Approved By:

Date (mm/dd/yy):

Rebate (\$):



Expires November 30, 2018

Removed Lighting Equipment (Old)				Installed Lighting Equipment (New)								Building Type	Annual Oper Hours	Air Cond? Yes/No
Description type, lamp wattage,	Lamps/ Fixture	Quantity	Input Watts	Description type, lamp wattage,	Manufacturer Name	Model Number	Unit Cost	DLC or ENERGY STAR?	Lamps/ Fixture	Quantity	Input Watts			
<i>Ex: 4' Fluorescent T8 32W lamps</i>	2	20	56	<i>4' LED T8 15W lamps, plug and play UL Type A</i>	<i>Company A</i>	<i>LEDT8-2-XXX</i>	<i>\$15</i>	<i>DLC</i>	2	20	30	<i>Elem School</i>	2,422	<i>Yes</i>
<i>Ex: 175W Metal Halide, magnetic ballast</i>	1	8	210	<i>50W LED Wall Pack</i>	<i>Company C</i>	<i>LED-50-XX</i>	<i>\$200</i>	<i>DLC</i>	1	8	50	<i>Exterior</i>	4,903	<i>No</i>

Prescribed Annual Operating Hours by Building Type and/or Use							
Description	Hours	Description	Hours	Description	Hours	Description	Hours
College/University	3,540	Manufacturing	5,200	School-Elementary	2,422	Exterior Lighting	4,903
Grocery	5,802	Office	4,439	School-Secondary	4,311	Refrigerated Case	6,205
Health Office	5,095	Restaurant	3,673	Warehouse	4,746		
Hospital	6,038	Retail	4,719	Other/Misc.	4,576		
Hotel/Motel	3,044	Safety/Code	8,766	24-Hour Facility	8,766		



Sensors		Fixtures Controlled by Sensors			Building Type	Annual Oper Hours w/o Sensor	Air Cond? Yes/No
Description of Sensor <i>Ceiling, Wall, Fixture Mount or Photocell</i>	Sensor Quantity	Description of Fixture Controlled by Sensor <i>type, lamp wattage, ballast</i>	Fixture Quantity	Input Watts			
<i>Ex: Ceiling Mount</i>	10	<i>High-bay T8, 6-lamp, electronic ballast</i>	20	168	<i>Elem School</i>	2,422	No

Description	Hours	Description	Hours	Description	Hours	Description	Hours
College/University	3,540	Manufacturing	5,200	School-Elementary	2,422	Exterior Lighting	4,903
Grocery	5,802	Office	4,439	School-Secondary	4,311	Refrigerated Case	6,205
Health Office	5,095	Restaurant	3,673	Warehouse	4,746		
Hospital	6,038	Retail	4,719	Other/Misc.	4,576		
Hotel/Motel	3,044	Safety/Code	8,766	24-Hour Facility	8,766		

EQUIPMENT DESCRIPTION		QUANTITY	REBATE \$/UNIT	UNIT	REBATE \$
IMPORTANT: Quantities on Rebate Calculation Table must reconcile with Pre-Rebate Worksheet.					
Fluorescent Fixtures with Electronic Ballasts					
T5 or T8 (4 ft. or less): 1- and 2-lamp	<i>Replace incandescent or fluorescent T12 fixtures</i>		\$10	fixture	
T5 or T8 (4 ft. or less): 3- and 4-lamp			\$20	fixture	
T8 (5 to 8 ft.): 1- and 2-lamp			\$20	fixture	
High-bay Fluorescent Fixtures with Electronic Ballasts					
T5HO: 2- and 3-lamp T8: 4-lamp	<i>Replace 175-250W HID</i>		\$35	fixture	
T5HO: 4- and 6-lamp T8: 6- and 8-lamp T8VHO: 3-lamp	<i>Replace 310-400W HID</i>		\$50	fixture	
T5HO: 8-lamp T8: 12- and 16-lamp T8VHO: 6-lamp	<i>Replace 750W HID</i>		\$80	fixture	
T5HO: 10-lamp T8: 18- and 20-lamp T8VHO: 8-lamp	<i>Replace 1,000W HID</i>		\$100	fixture	
Low-wattage Fluorescent 4 ft T8 Lamps (25W and 28W)	<i>Replace 32W T8 lamps</i>		\$1	lamp	
Compact Fluorescent Fixtures					
Hardwired or Modular (excludes screw-base)	<i>Replace incandescent</i>		\$5	fixture	
DesignLights Consortium Qualified Refrigerated LED Case Lighting					
5 and 6 foot doors <input type="checkbox"/> Refrigerator <input type="checkbox"/> Freezer	<i>Replace fluorescent T12 or T8</i>		\$50	door	
ENERGY STAR Qualified LED Interior Lamps					
LED Interior Lamps: 10W or less	<i>Replace incandescent</i>		\$5	lamp	
LED Interior Lamps: 11-20W			\$8	lamp	
DesignLights Consortium Qualified LED Replacement Lamp for Pin-Based CFL Lamp (UL Type A)					
LED 4-pin Lamps	<i>Replaces CFL 4-pin lamps</i>		\$7	lamp	
ENERGY STAR Qualified LED Interior Downlight Luminaires, Hardwired or Screw-In (includes recessed, surface mount, pendant)					
LED Downlight Luminaires: 25W or less	<i>Replace incandescent</i>		\$30	fixture	
LED Downlight Luminaires: 26-50W			\$50	fixture	
LED Downlight Luminaires: 25W or less	<i>Replace fluorescent</i>		\$20	fixture	
LED Downlight Luminaires: 26-50W			\$30	fixture	
DesignLights Consortium Qualified LED Linear Replacement Lamps					
LED 4 ft. Linear Lamp (Type A, B, or C)	<i>Replace fluorescent T12 or T8 lamps</i>		\$5	lamp	
DesignLights Consortium Qualified LED Mogul Screw-Base Replacement Lamps					
LED Mogul Screw-Base Lamps: 30-39W	<i>Replace HID lamps</i>		\$30	lamp	
LED Mogul Screw-Base Lamps: 40-49W			\$40	lamp	
LED Mogul Screw-Base Lamps: 50-79W			\$50	lamp	
LED Mogul Screw-Base Lamps: 80-119W			\$60	lamp	
LED Mogul Screw-Base Lamps: 120-230W			\$75	lamp	
DesignLights Consortium Qualified LED Troffer Fixtures and Retrofit Kits					
LED Troffer Fixtures: 1X4 (19-65W)	<i>Replace fluorescent T12 or T8 fixtures. Must replace similar size/type fixtures (1X4 with 1X4, etc).</i>		\$50	fixture	
LED Troffer Fixtures: 2X2 (23-42W)			\$50	fixture	
LED Troffer Fixtures: 2X4 (31-90W)			\$50	fixture	
LED Troffer Retrofit Kits: 1X4 (19-65W)			\$30	fixture	
LED Troffer Retrofit Kits: 2X2 (23-42W)			\$30	fixture	
LED Troffer Retrofit Kits: 2X4 (31-90W)			\$30	fixture	
DesignLights Consortium Qualified Exterior LED-Canopy Fixtures (excludes downlights)					
Exterior LED Canopy Fixtures: 60W or less	<i>Replace HID. Must be hardwired/rated for exterior use.</i>		\$100	fixture	
Exterior LED Canopy Fixtures: 61-150W			\$125	fixture	
Continue to next page to enter additional lighting equipment and Total Rebate Amount					



EQUIPMENT DESCRIPTION	QUANTITY	REBATE \$/UNIT	UNIT	REBATE \$	
DesignLights Consortium Qualified LED High/Low Bay Fixtures and Retrofit Kits					
LED High/Low Bay Fixtures: 95-189W		\$135	fixture		
LED High/Low Bay Fixtures: 190-290W	<i>Replace HID. Includes pendant, recessed, and surface-mounted fixtures.</i>	\$150	fixture		
LED High/Low Bay Fixtures: 291-464W		\$200	fixture		
LED High/Low Bay Fixtures: 465-625W		\$250	fixture		
LED High/Low Bay Retrofit Kits: 95-189W		\$40	fixture		
LED High/Low Bay Retrofit Kits: 190-290W	<i>Replace HID. Must replace all reflectors and optical systems of existing fixture.</i>	\$50	fixture		
LED High/Low Bay Retrofit Kits: 291-464W		\$80	fixture		
LED High/Low Bay Retrofit Kits: 465-625W		\$160	fixture		
DesignLights Consortium Qualified Exterior LED Wall Pack Fixtures					
Exterior LED Wall Pack Fixtures: 25W or less	<i>Replace HID. Must be attached to a wall and hardwired/rated for exterior use.</i>	\$40	fixture		
Exterior LED Wall Pack Fixtures: 26-60W		\$75	fixture		
Exterior LED Wall Pack Fixtures: 61-150W		\$100	fixture		
DesignLights Consortium Qualified Exterior LED Area Lighting Fixtures					
Exterior LED Area Lighting Fixtures: 45-89W	<i>Replace HID</i>	\$100	fixture		
Exterior LED Area Lighting Fixtures: 90-149W		\$150	fixture		
Exterior LED Area Lighting Fixtures: 150-299W		\$200	fixture		
Exterior LED Area Lighting Fixtures: 300-550W		\$250	fixture		
DesignLights Consortium Qualified LED Parking Garage Fixtures					
Parking Garage LED Wall Pack: 25W or less	<i>Replace HID. Must be attached to a wall and hardwired/rated for exterior use.</i>	\$40	fixture		
Parking Garage LED Wall Pack: 26-60W		\$75	fixture		
Parking Garage LED Wall Pack: 61-150W		\$100	fixture		
Parking Garage LED Fixtures: 60W or less	<i>Replace HID; must be on 24/7.</i>	\$135	fixture		
Parking Garage LED Fixtures: 61-83W		\$150	fixture		
Fluorescent Parking Garage Fixtures with High-Efficiency Electronic Ballasts, 4 foot					
T5HO or T8: 2- and 3-lamp	<i>Replace 150-175W HID; must be on 24/7.</i>	\$50	fixture		
LED Exit Signs	<i>Replace incandescent</i>	\$25	sign		
Occupancy Sensors and Photocells					
Wall Mount	<i>Requires permanent installation, must control interior fixtures</i>	\$20	sensor		
Ceiling/Fixture Mount		\$40	sensor		
Photocell	<i>Must control interior fixture</i>	\$20	photocell		
Other Equipment Not Listed Above (Requires Pre-Approval) * THIS SECTION TO BE FILLED OUT BY UTILITY *					
<i>Equipment Installed (Old) (Fixture type, # lamps, wattage)</i>	<i>Equipment Installed (New) (Fixture type, # lamps, wattage)</i>	<i>Quantity</i>	<i>Rebate \$/Unit</i>	<i>Unit</i>	<i>Rebate \$</i>
TOTAL REBATE =					

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Total Project Cost = \$
 50% x Project Cost = \$
 Adjusted Rebate (if necessary) = \$

