

# City of Olivia

# 2018 Q.I. Central A/C / ASHP Rebate Instructions

If you have questions while completing this form, please contact your hometown electric utility weekdays during business hours for assistance.

Phone: 320-523-2361

**Send your completed application to:**  
City of Olivia  
1009 W. Lincoln Ave.  
Olivia, MN 56277

### Checklist For Appliance Rebate Application:

- Copy of dated sales receipt
- Copy of AHRI Certificate
- Completed Application



By participating in the We Save program, you can save energy and earn a rebate when you purchase a Quality Installed (Q.I.) ENERGY STAR® certified central air conditioner or air source heat pump.

### What rebate can I earn?

SEER 15-15.9 = \$300 | SEER 16+ = \$400

### What is Quality Installation?

Quality Installation ensures that equipment is installed properly and consists of the following key elements: equipment sizing, proper refrigerant charge and air flow, and duct sealing. **To qualify for the Q.I. Central AC / Air Source Heat Pump rebate, your contractor must verify that all items included in the Quality Installation Checklist on the rebate application were performed.**

### What does it mean to be ENERGY STAR certified?

- ENERGY STAR certified central air conditioners have a SEER  $\geq 15$ , an EER  $\geq 12.5$  (split systems) or  $\geq 12$  (single package), and are at least 8% more efficient than standard new models.
- ENERGY STAR certified air source heat pumps have a SEER  $\geq 15$ , an HSPF  $\geq 8.5$  and EER  $\geq 12.5$  (split systems) or HSPF  $\geq 8.2$  and EER  $\geq 12$  (single package), and are 5% more efficient than standard new models.

### How Do I Qualify?

- Residential customers receiving electric service from a local municipal electric utility that is a participating member of MMPA are eligible for a rebate when they purchase an ENERGY STAR certified central air conditioner or air source heat pump.
- Equipment must be installed in a home that receives electric service from a local municipal utility that is a participating member of MMPA.
- **Window and mini-split (ductless) units are not eligible for rebate.**
- **Equipment must be listed on the AHRI website.**
- **To qualify for rebate, equipment must be installed following Q.I. procedures and ALL boxes in the Quality Installation Checklist on rebate application must be checked "Yes".**
- Information on rebate application must match receipt/invoice.
- Customer must apply for rebate within one year of the purchase date shown on the sales receipt.
- Rebate applications must include complete contractor and equipment information and include a copy of dated sales receipt including manufacturer, model and serial number, and SEER rating. Incomplete rebate applications will not be processed.
- Utility reserves the right to conduct random inspections to verify installations at the address indicated on the rebate application. Customer agrees to provide reasonable access to the residence to accommodate this inspection.
- Rebates are limited to one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2018.



# City of Olivia

# 2018 Q.I. Central A/C / ASHP Rebate Application

COMPLETE THESE SIX EASY STEPS TO GET YOUR REBATE.

## STEP 1: CUSTOMER INFORMATION

Name:

Account #:

Phone:

Address:

City:

ZIP Code:

*If different from above, enter name and address where rebate should be sent.*

Name:

Phone:

Address:

City:

ZIP Code:

## STEP 2: CONTRACTOR INFORMATION

Company Name:

Phone:

Address:

City:

ZIP Code:

Installer's Name:

Install Date (mm/dd/yy):

## STEP 3: EQUIPMENT INFORMATION

Type (check one):  Central Air Conditioner  Air Source Heat Pump (HSPF: \_\_\_\_)

SEER (from AHRI):

Size (Btuh or Tons):

AHRI Reference:

Manufacturer Name:

Model Number:

Purchase Reason (check one):  New Construction  Replace Failed CAC  Replace Failed ASHP  
 Replace Working CAC (old unit SEER: \_\_\_\_)  
 Replace Working ASHP (old unit SEER: \_\_\_\_, HSPF: \_\_\_\_)

Building Type (check one):  Single Family Home  Multi Family Home

## STEP 4: QUALITY INSTALLATION CHECKLIST

*All boxes must be checked "Yes" to qualify for rebate.*

- √ EQUIPMENT SIZING: Heat loss and heat gain load calculations were performed .....  Yes  No
- √ EQUIPMENT SIZING: Documentation of load calculations on file .....  Yes  No
- √ MATCHED SYSTEM: Matched evaporator and condensing units .....  Yes  No
- √ AIRFLOW: Airflow across indoor heat exchanger is within acceptable ranges .....  Yes  No
- √ REFRIGERANT: System has proper refrigerant charging .....  Yes  No
- √ DUCT WORK: Ducts are sealed and air leakage (CFM) is minimized .....  Yes  No
- √ DUCT WORK: Volumetric airflow CFMs meet design requirements .....  Yes  No

*NOTE: Random audits of Contractors may be conducted to verify Quality Installation procedures were followed.*

## STEP 5: ATTACH NECESSARY DOCUMENTATION

- Copy of dated Contractor's invoice including Manufacturer, Model, and/or Serial Number.
- Copy of the AHRI Certificate.

## STEP 6: CUSTOMER SIGNATURE

I hereby certify that all information is accurate including claims of efficiency, size, and customer information. I have read all information on this form and agree that MMPA may verify information I have provided.

**X**

Date (mm/dd/yy):

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By:

Date (mm/dd/yy):

Rebate (\$):

