

APPLICATION FOR PERMIT: BUILDING  LAND USE

CITY OF OLIVIA

1009 WEST LINCOLN AVENUE, OLIVIA, MN 56277

320-523-2361

FOR CITY USE ONLY

PERMIT NUMBER \_\_\_\_\_

DATE RECEIVED \_\_\_\_\_

RECEIPT NUMBER \_\_\_\_\_

**Residential - Valuation**

- R1  New Construction
- R2  Remodel / Addition
- R3  Attached Garage
- R4  Detached Accessory Structure
- R5  Deck / Porch
- R6  Mechanical

**Residential - Fixed Fee**

- R7  Roofing
- R8  Siding
- R9  Windows/Doors - same size
- R10  Fence
- R11  Shed under 200 sq ft
- R12  Sidewalk / Driveway

**Commercial - Valuation**

- C1  New Construction
- C2  Remodel/Addition
- C3  Mechanical
- C4  Roofing
- C5  Siding
- C6  Windows/Doors

JOB SITE ADDRESS \_\_\_\_\_

OWNERS NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

OWNER'S ADDRESS (IF DIFFERENT): \_\_\_\_\_ PHONE NO. \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ LICENSE NO. \_\_\_\_\_

CONTRACTOR ADDRESS: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

DESCRIPTION OF PROPOSED WORK: \_\_\_\_\_

USE OF STRUCTURE RESIDENTIAL OR COMMERCIAL  
(CIRCLE ONE)

APPLICANT'S VALUATION OF WORK  
\$ \_\_\_\_\_

Every permit issued shall become invalid unless the work authorized by the permit is commenced within 180 days after its issuance, or if the work is authorized by the permit is suspended or abandoned for a period of 180 days after the time the work commenced building permit card shall be posted in an easily accessible location at the job site during construction for the Building Official to sign off as inspections are completed. No part of any building area authorized by this permit may be occupied until final inspection and issuance of a Certificate of Occupancy (if applicable) by the Building Official. Fees are not refundable. DO NOT BEGIN CONSTRUCTION UNTIL THIS PERMIT HAS BEEN VALIDATED AND BUILDING SETBACK LINES HAVE BEEN APPROVED BY THE ZONING ADMINISTRATOR.

PRINTED NAME OF APPLICANT: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_

**\*\*Issuance of this permit does not initiate an automatic inspection request. It shall be the duty of the permit holder or their agent to notify the building official that such work is ready for inspection (See IRC Sec. 109.3 and IBC Sec. 109.5)**

CITY ZONING USE ONLY

PARCEL NUMBER: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

EASEMENT: \_\_\_\_\_

SETBACKS: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ & \_\_\_\_\_

**PERMIT FEE**

CITY FEE \$ \_\_\_\_\_

SURCHARGE \$ \_\_\_\_\_

PLAN REVIEW FEE \$ \_\_\_\_\_

LAND USE \$ \_\_\_\_\_

TOTAL SUM OF CHARGES \$ \_\_\_\_\_



**FOR INSPECTIONS, PLEASE CONTACT DARIN HASLIP @ 320-226-5189**