

**Sealed Bid Form**

**Olivia Police Department**

**Bidding Item:**

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**Conditions of Bidding:**

**Bids:**

**Only one bid per envelope**

**Must be in a sealed envelope**

**Envelope must be marked "sealed bid"**

**All bids must be received no later than the closing date listed on the original bid to be honored**

**Item Condition:**

**All items will be sold as is-no warranty –no returns**

**Terms of sale:**

**Successful bidder shall be provided a written Notice of Award within 10 business days after the bid closing date.**

**Successful bidder shall make full payment with cash or cashier's check made to City of Olivia and make arrangements to pick up their items within 10 business days from Notice of Award.**

**Default of sale:**

**Any item not paid for within the required timeline shall forfeit their claim to the items and shall not be eligible to bid on future items. If bidder forfeits claim to any item bid, Olivia Police Department may at its discretion offer the item to the next highest bidder.**

**City of Olivia Rights:**

**The City of Olivia may indicate a minimum bid amount, or elect not to set a minimum bid amount. The city Of Olivia retains the right to remove items offered for sale from the sale list at any time up to the Notice of Award should the City of Olivia determine the sale item is not in its best interest. The City of Olivia reserves the right to reject any or all bids, or to waive any irregularities or defects found therein.**

**BID:**

**Bidders Full Name:** \_\_\_\_\_

**Bidders telephone #** \_\_\_\_\_

**Bidders mailing address:** \_\_\_\_\_

**BID amount (US currency):** \_\_\_\_\_

**By signing below, I am indicating that I have read, understand and will comply with the terms and intentions of the conditions of this bid, and will provide payment in full for said item listed above, should I be awarded the BID.**

**Bidder's signature:** \_\_\_\_\_

**Date** \_\_\_\_\_