

# City of Olivia

# 2020 Q.I. Central AC / ASHP Rebate Instructions

By participating in the We Save program, you can save energy and earn a rebate when you purchase a qualifying Quality Installed (Q.I.) central air conditioner or air source heat pump.

## What rebate can I earn?

Central Air Conditioner (Central AC): \$200

Air Source Heat Pump (ASHP): \$200

## What units qualify for rebate?

To qualify for this rebate, units must be listed on the Air-Conditioning, Heating, and Refrigeration Institute (AHRI) directory and meet the following minimum efficiency ratings: 15.0 SEER (Central AC and ASHP) and 8.5 HSPF (ASHP only).

## What does it mean to be listed on the AHRI directory?

For units to be listed on the AHRI directory, they must be matched and rated by AHRI. This ensures outdoor and indoor units were designed to work together to provide top performance and maximum efficiency.

## What is Quality Installation?

Quality Installation ensures that equipment is installed properly and consists of the following key elements: equipment sizing, proper refrigerant charge and air flow, and duct sealing.

## How Do I Qualify?

- Residential customers receiving electric service from the City of Olivia are eligible for a rebate when they purchase a qualifying central air conditioner or air source heat pump.
- **System must be matched and rated by AHRI.**
- **Equipment must be installed following Q.I. procedures and ALL boxes in the Quality Installation Checklist on rebate application must be checked "Yes".**
- Room and mini-split ductless units are not eligible for this rebate.
- Information on rebate application must match invoice.
- Customer must apply for rebate within one year of the purchase date shown on the invoice.
- Rebate application must include complete contractor and equipment information, a copy of dated invoice showing manufacturer and model number, and a copy of AHRI Certificate.
- Incomplete rebate applications will not be processed.
- Limit one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2020.

### Rebate Checklist:

- Completed Application
- Copy of dated invoice
- Copy of AHRI Certificate

Questions? Please contact us.

Phone: 320-523-2361

Fax: 320-523-1416

Website: Olivia.mn.us

### Send Rebate Forms to:

City of Olivia  
1009 W. Lincoln Ave.  
Olivia, MN 56277

# City of Olivia

# 2020 Q.I. Central AC / ASHP Rebate Application

COMPLETE THESE SIX EASY STEPS TO GET YOUR REBATE.

## STEP 1: CUSTOMER INFORMATION

Name:	Account #:	
Email:	Phone:	
Address:	City:	ZIP Code:

If different from above, enter name and address where rebate should be sent.

## STEP 2: CONTRACTOR INFORMATION

Company Name:	Phone:	
Address:	City:	ZIP Code:
Installer's Name:	Install Date (mm/dd/yy):	

## STEP 3: EQUIPMENT INFORMATION

Unit Type: <input type="checkbox"/> Central Air Conditioner <input type="checkbox"/> Air Source Heat Pump	Residence Type: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family	
Manufacturer Name:	Model Number:	
SEER (from AHRI):	Size (Btuh or Tons):	HSPF (for Air Source Heat Pump):
AHRI Reference Number:		
Purchase Reason (check one): <input type="checkbox"/> New Construction <input type="checkbox"/> Replace Failed CAC <input type="checkbox"/> Replace Failed ASHP <input type="checkbox"/> Replace Working CAC (old unit SEER: ____) <input type="checkbox"/> Replace Working ASHP (old unit SEER: ____, HSPF: ____)		

## STEP 4: QUALITY INSTALLATION CHECKLIST

All boxes must be checked "Yes" to qualify for rebate.

- ✓ EQUIPMENT SIZING: Heat loss and heat gain load calculations were performed .....  Yes  No
- ✓ EQUIPMENT SIZING: Documentation of load calculations on file .....  Yes  No
- ✓ MATCHED SYSTEM: Matched evaporator and condensing units .....  Yes  No
- ✓ AIRFLOW: Airflow across indoor heat exchanger is within acceptable ranges .....  Yes  No
- ✓ REFRIGERANT: System has proper refrigerant charging .....  Yes  No
- ✓ DUCT WORK: Ducts are sealed and air leakage (CFM) is minimized .....  Yes  No
- ✓ DUCT WORK: Volumetric airflow CFMs meet design requirements .....  Yes  No

NOTE: Random audits of Contractors may be conducted to verify Quality Installation procedures were followed.

## STEP 5: ATTACH NECESSARY DOCUMENTATION

- Copy of dated Contractor's invoice including Manufacturer and Model Number.
- Copy of AHRI Certificate.

## STEP 6: CUSTOMER SIGNATURE

I hereby certify that all information is accurate including claims of efficiency, size, and customer information. I have read all information on this form and agree that MMPA may verify information I have provided.

X \_\_\_\_\_ Date (mm/dd/yy):

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By: \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_ Rebate (\$): 200.00



Expires November 30, 2020