

# City of Olivia

# 2023 Q.I. Central AC / ASHP Rebate Instructions

By participating in the We Save program, you can save energy and earn a rebate when you purchase a qualifying Quality Installed (Q.I.) central air conditioner or air source heat pump.

## What rebate can I earn?

Central Air Conditioner (Central AC): \$200

Air Source Heat Pump (ASHP): \$200

## What units qualify for rebate?

Units must be listed on the Air-Conditioning, Heating, and Refrigeration Institute (AHRI) directory and meet the following minimum efficiency ratings: 15.0 SEER (Central AC and ASHP) and 8.5 HSPF (ASHP only).

## What does it mean to be listed on the AHRI directory?

For units to be listed on the AHRI directory, they must be matched and rated by AHRI. This ensures outdoor and indoor units were designed to work together to provide top performance and maximum efficiency.

## What is Quality Installation?

Quality Installation ensures that equipment is installed properly and consists of the following key elements: equipment sizing, proper refrigerant charge and air flow, and duct sealing.

## Rebate Qualifications and Program Rules

- Residential customers receiving electric service from the City of Olivia are eligible for a rebate when they purchase a qualifying central air conditioner or air source heat pump.
- See Rebate Forms Checklist below for required documentation.
- **System must be matched and rated by AHRI.**
- **Equipment must be installed following Q.I. procedures and ALL boxes in the Quality Installation Checklist on rebate application must be checked "Yes".**
- Room and mini-split ductless units are not eligible for this rebate.
- Information on rebate application must match invoice.
- Customer must apply for rebate within one year of the purchase date shown on the invoice.
- Limit one rebate per customer account per year.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2023.

### Rebate Forms Checklist:

- Rebate Application
- Invoice(s)
- AHRI Certificate

Questions? Please contact us.

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Email: [jmonson@olivia.mn.us](mailto:jmonson@olivia.mn.us)  
Website: [Olivia.mn.us](http://Olivia.mn.us)

Send Rebate Forms to:

City of Olivia  
1009 W. Lincoln Ave.  
Olivia, MN 56277

# City of Olivia

# 2023 Q.I. Central AC / ASHP Rebate Application

## STEP 1: CUSTOMER INFORMATION

Name:		Account #:	
Email:		Phone:	
Address:	City:	ZIP Code:	
<i>If different from above, enter name and address where rebate should be sent.</i>			
Residence Type: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family			

## STEP 2: CONTRACTOR INFORMATION

Company Name:		Phone:	
Address:	City:	ZIP Code:	

## STEP 3: EQUIPMENT INFORMATION

	CENTRAL AIR CONDITIONER	AIR SOURCE HEAT PUMP
City Permit #	N/A permit not required by City	N/A permit not required by City
Purchase Reason	<input type="checkbox"/> Replaced Failed Unit <input type="checkbox"/> Replaced Working Unit Old Unit SEER: _____ <input type="checkbox"/> New Construction	<input type="checkbox"/> Replaced Failed Unit <input type="checkbox"/> Replaced Working Unit Old Unit SEER: _____ HSPF: _____ <input type="checkbox"/> New Construction
Unit Type	<input type="checkbox"/> Split System <input type="checkbox"/> Single Package	<input type="checkbox"/> Split System <input type="checkbox"/> Single Package
Manufacturer		
Model Number		
AHRI Reference #		
Size and Rating	Tons: _____ SEER: _____	Tons: _____ SEER: _____ HSPF: _____

## STEP 4: QUALITY INSTALLATION CHECKLIST (TO BE COMPLETED BY INSTALLER)

All boxes must be checked "Yes" to qualify for rebate.

- √ INSPECTION: Installation inspected and data reviewed.....  Yes  No
- √ REFRIGERANT: System has proper refrigerant charging .....  Yes  No
- √ AIR FLOW: Indoor airflow specifications meet design requirements .....  Yes  No
- √ EQUIPMENT SIZING: Sized appropriately according to Manual J calculations....  Yes  No
- √ MATCHED SYSTEM: Matched evaporator and condensing units .....  Yes  No
- √ DUCT WORK: Ducts are sealed and air leakage (CFM) is minimized .....  Yes  No

## STEP 5: ATTACH NECESSARY DOCUMENTATION

Copy of dated invoice specifying Manufacturer and Model Number  
 Copy of AHRI Certificate

## STEP 6: CUSTOMER SIGNATURE

I hereby certify that information on rebate application is accurate. I have read rebate instructions and agree that MMPA may verify information provided.

**X** \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Approved By: \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_ Rebate (\$): 200.00

