

OLIVIA ECONOMIC DEVELOPMENT AUTHORITY MINUTES

Wednesday, January 10, 2024

CALL TO ORDER AND DETERMINATION OF A QUORUM

The regular meeting of the EDA was called to order by Chair Baumgartner at 12:00pm. at the Olivia City Council Chambers.

Members Present: Cathy Baumgartner, Chuck Brown, Krystle Dillon, George Ebbers, Michelle Hanson, Jon Hawkinson.

Others Present: Elizabeth Torkelson, City Administrator; Susie Lang, EDA Director; Scott Tedrick, Renville County Register (via Zoom).

PUBLIC FORUM

No one in attendance from the public provided comments. Brown suggested not having this as a standing agenda item going forward.

AGENDA ADDITIONS/APPROVAL

Motion by Ebbers, second by Hanson: to approve the agenda. Motion passes unanimously.

MINUTES OF THE December 13, 2023 MEETING

Motion by Brown, second by Ebbers: to approve the regular meeting minutes of December 13, 2023. Motion passes unanimously.

The regular EDA meeting was suspended at 12:02pm as the board opened the Public Hearing.

PUBLIC HEARING

A Public Hearing for property located east of 2135 Lincoln Avenue West and more specifically identified as PID #35-05260-00, 35-05261-00 and 35-05275-00 was opened. No members of the public were in attendance and no comments were received by staff.

Motion by Hawkinson, second by Ebbers: to reconvene the regular EDA meeting at 12:07pm. Motion passes unanimously.

RESOLUTION 2024-01

Motion by Brown, second by Hawkinson: to approve the Resolution 2024-01 conveying the three parcels to the city. Motion passes unanimously.

ELECTION OF EXECUTIVE BOARD MEMBERS

Motion by Brown, second by Hanson: to nominate Baumgartner as the 2024 EDA Chair and McDonnell as the 2024 EDA Vice-Chair. Motion passed with all members in favor.

ELECTION OF LOAN COMMITTEE AND TOURISM REPRESENTATIVES

Motion by Brown, second by Dillon: to nominate Dillon and Hanson as the EDA representatives to the Convention & Tourism Board and Hawkinson as the EDA Representative to the Loan Committee. Motion passed with all members voting in favor.

ELECTION OF PROPERTY COMMITTEE MEMBERS

Motion by Brown, second by Dillon: to combine the Property Committee and the Development Committee into one committee. Motion passed with all members voting in favor.

ELECTION OF DEVELOPEMNT COMMITTEE MEMBERS

Motion by Ebbbers, second by Hanson: to nominate Baumgartner, Brown and McDonnell to the Property and Development Committee. Motion passed with all members voting in favor.

UPDATES, RELATED ITEMS AND BUSINESS ITEMS

Lang provided a brief update on a potential loan situation. After some discussion, there was agreement among the board members that Loan/Grants should not be paused. As a pause in payments would make the loan client ineligible for the forgiveness portion of the program. The 2024 SEH contract was reviewed. The city has a new YouTube channel, the board was in agreement that going forward they will post their meetings on the site. The comment feature will be disabled on the YouTube Channel. The public comment period on the draft of the Comprehensive Plan is now open, please participate and spread the word. A Business Valentine Project thanking local businesses will be completed in February. An Open Meeting Law review will be held on January 16th at 5:30 pm, please plan on viewing this important presentation by Pamala Whitmore of Kennedy & Graven. Please review the EDA's Bylaws and give some thought to 2024 goals and projects as we will be discussing this at the nest EDA meeting. The Public Hearing for property located at 1401 Fairview Avenue will be held at 12:00PM on January 31st, 2024 at Olivia City Hall.

ADJOURNMENT

Motion by Brown second by Hawkinson: to adjourn the meeting at 12:49pm. Motion passed unanimously.

Submitted by,
Susie Lang