

**AGENDA**  
**OLIVIA CITY COUNCIL MEETING**  
**CITY HALL COUNCIL CHAMBERS**  
**MONDAY, MARCH 4 at 5:30 PM**



**PLEDGE OF ALLEGIANCE**

**1) CALL TO ORDER AND DETERMINATION OF A QUORUM**

Councilors: \_\_\_Baumgartner \_\_\_Ebbers \_\_\_Ferguson \_\_\_Mayor Hawkinson \_\_\_Padrno

**2) PUBLIC FORUM**

- A) When addressing the Council, please provide your name for the meeting record
- B) Speaking times will be limited to 3-minutes

**3) AGENDA APPROVAL**

**4) CONSENT AGENDA**

- A) Regular Meeting Minutes of February 20, 2024
- B) Resolution 2024-30, Gambling Exempt Permit for The Pages of Our Communities Foundation
- C) Resolution 2024-31, Approving the 2024 Pay Equity Report
- D) Resolution 2024-32, Authorizing Temporary Step Increase for Jodi Gilberts
- E) Resolution 2024-33, Naming the City Administrator, Elizabeth Torkelson, as the MMPA Alternate
- F) Fire Department Purchase Request– DingesFire Quote
- G) February Disbursements

**5) DISCUSSION / BUSINESS ITEMS**

- A) Energy Adjustment Clause Report
- B) Pool Presentation
- C) Renville County Request for Proposals for Childcare Pod Project

**6) REPORTS**

- A) Reports of Council / Staff

**7) NOTICES AND COMMUNICATIONS**

**8) ADJORNMENT**

## REGULAR MEETING MINUTES

Tuesday, March 20, 2024

### CALL TO ORDER AND DETERMINATION OF A QUORUM

The Regular Meeting of the City Council of the City of Olivia, Minnesota, was called to order by Mayor Hawkinson at 5:30 P.M.

Council Members Present: Matt Baumgartner, George Ebbers, Blanca Ferguson and Mayor Hawkinson.

Others present: Elizabeth Torkelson, City Administrator; Ross Okins, Renville County Register; Kendra Lyngaas, City Engineer; Pamela Whitmore, City Attorney; Taxpayer (zoom), Jodi Gilberts, Administrative Assistant.

### PUBLIC FORUM

Mayor Hawkinson temporarily suspended the regular meeting and opened the public forum at 5:33 P.M.

No public comments were offered so Mayor Hawkinson reopened the regular meeting at 5:34 P.M.

### AGENDA

**Motion by Baumgartner, second by Ebbers** to approve the agenda as presented. Motion passed unanimously.

### CONSENT AGENDA

**Motion by Ebbers, second by Baumgartner** to approve the Consent Agenda. Motion passed unanimously.

- Regular Meeting Minutes of February 5, 2024
- Resolution 2024-28, Step Movement for Ashley Jansen and Heather Otto
- City of Olivia Cogeneration and Small Power Production Tariff 2023

### REPORTS

#### 1930 Lincoln Avenue Special Assessment Update

**Motion by Baumgartner, second by Ebbers** to approve the assessment on 1903 Lincoln Avenue. Torkelson shared that at the end of 2023 the City did a special assessment for the highway 212 watermain project. There was an objection to the special assessment because the City elected to put in a water main at the location for potential future development to which the assessment would be deferred until a hookup is made and the property owner still objected. Torkelson informed the Council that they can move forward with a \$4,000 appraisal or they can move forward with accepting the assessment. It was clarified that if no one ever connects to the water on the property it doesn't get assessed. Whitmore also clarified that the benefit to the property has to be more than the assessment.

#### Reports of Council / Staff

Torkelson reported that Dowling Square has a piece of property behind it that belongs to the City of Olivia. It was discovered that the new owner of the Dirks building would have to drive across the City's property to access their property. Staff is exploring options to move forward. Whitmore suggested writing a license to encroach agreement.

Torkelson also reported that the pool is open with morning swim, water exercise, lap swim and open swim available.

Hawkinson shared that there will be an open house for the public to visit the pool and talk with staff.

No other reports were presented.

## **NOTICES AND COMMUNICATIONS**

Special Meeting on Monday, February 26 at 5:30PM to review RFPs for the City Hall Project

### **CLOSED SESSION - Closed in Accordance with Minn Stat. § 13D.05D, subd. 3(c)(1)**

Discussion Regarding Appraisals and Asking Prices for Possible Sale of Real Property: PID #'s 35-00150-00 and 35-00151-00

**Motion by Baumgartner, second by Ebbers** to recess the regular meeting and enter into a closed session at 5:46.

**Motion by Ebbers, second by Baumgartner** to reopen the regular meeting at 5:55.

### **CLOSED SESSION - Closed in Accordance with Minn. Stat. § 13D.05, subd. 3(a)**

Evaluate the Performance of the City Administrator

**Motion by Baumgartner, second by Ebbers** to recess the regular meeting and enter into a closed session at 5:59.

**Motion by Ebbers, second by Baumgartner** to reopen the regular meeting at 6:05.

## **DISCUSSION / BUSINESS ITEMS**

Resolution 2024-29, Approving Step Movement for Elizabeth Torkelson

**Motion by Ebbers, second by Baumgartner** to approve Resolution 2024-29, Approving Step Movement for Elizabeth Torkelson.

No additional items or new business items were presented.

## **ADJOURNMENT**

**Motion by Ebbers, second by Baumgartner:** to adjourn the meeting at 6:07 P.M. Motion passed unanimously.

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Jon Hawkinson, Mayor

Attest:

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Jasmine Miller, City Clerk

**CITY OF OLIVIA  
RESOLUTION NO. 2024-30**

**Resolution Acknowledging the Off-Site Gambling Premises Permit Requested by The Pages of Our Communities Foundation is Located within City Limits and Granting Local Approval**

**WHEREAS**, the City of Olivia has been notified The Pages of Our Communities Foundation is planning to hold a raffle event on Friday, August 2, 2024; and

**WHEREAS**, the State of Minnesota requires an application from the Minnesota Lawful Gambling Board to be completed for authorization, form LG220; and

**WHEREAS**, the premise location is Nester Park, Olivia, Minnesota 56277; and

**WHEREAS**, the City desires to encourage the on-going work of non-profit and community-service organizations within the City; and

**FURTHERMORE**, the City acknowledges receipt of LG220 Application to conduct off-site gambling to the State of Minnesota Gambling Control Board being submitted by The Pages of Our Communities Foundation; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Olivia, Minnesota has determined the off-site gambling premises for the bingo event that is to be held at the Nester Park in Olivia, Minnesota by The Pages of Our Communities Foundation is within City Limits and is hereby approved with no waiting period by the Olivia City Council.

Adopted by the City Council of the City of Olivia this 4<sup>th</sup> day of March 2024

\_\_\_\_\_  
Jon Hawkinson, Mayor

ATTEST: \_\_\_\_\_  
Jasmine Miller, City Clerk

**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.  
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: The Pages of Our Communities Foundation Previous Gambling Permit Number: X-94797-22-002  
 Minnesota Tax ID Number, if any: \_\_\_\_\_ Federal Employer ID Number (FEIN), if any: 85-2677924  
 Mailing Address: 2 Golf Drive  
 City: Olivia State: MN Zip: 56277 County: Renville  
 Name of Chief Executive Officer (CEO): Sara Maher  
 CEO Daytime Phone: 320-523-1000 CEO Email: pagesofourcommunities@gmail.com  
 (permit will be emailed to this email address unless otherwise indicated below)  
 Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):  
 Fraternal  Religious  Veterans  Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**  
 Don't have a copy? Obtain this certificate from:  
 MN Secretary of State, Business Services Division  
 60 Empire Drive, Suite 100  
 St. Paul, MN 55103  
 Secretary of State website, phone numbers:  
[www.sos.state.mn.us](http://www.sos.state.mn.us)  
 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**  
 If your organization falls under a parent organization, attach copies of both of the following:  
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and  
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Nester Park  
 Physical Address (do not use P.O. box): 405 South 9th Street  
 Check one:  
 City: Olivia Zip: 56277 County: Renville  
 Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_  
 Date(s) of activity (for raffles, indicate the date of the drawing): August 2nd, 2024

Check each type of gambling activity that your organization will conduct:  
 Bingo  Paddlewheels  Pull-Tabs  Tipboards  Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

# LG220 Application for Exempt Permit

## LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;"><b>CITY APPROVAL</b> for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div>	<p style="text-align: center;"><b>COUNTY APPROVAL</b> for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b> On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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### CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Sara Maher* Date: 2/20/2024

(Signature must be CEO's signature; designee may not sign)

Print Name: Sara Maher

<p><b>REQUIREMENTS</b></p> <p><b>Complete a separate application for:</b></p> <ul style="list-style-type: none"> <li>• all gambling conducted on two or more consecutive days; or</li> <li>• all gambling conducted on one day.</li> </ul> <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p><b>Financial report to be completed within 30 days after the gambling activity is done:</b> A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p><b>MAIL APPLICATION AND ATTACHMENTS</b></p> <p><b>Mail application with:</b></p> <p>_____ a copy of your proof of nonprofit status; and</p> <p>_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is <b>\$100</b>; otherwise the fee is <b>\$150</b>. Make check payable to <b>State of Minnesota</b>.</p> <p><b>To:</b> Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p><b>Questions?</b> Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

**CITY OF OLIVIA  
RESOLUTION NO. 2024-31**

**Resolution Approving the 2024 Pay Equity Report**

**WHEREAS**, the State of Minnesota requires a Pay Equity Report to be filed every three years demonstrating the cities are in compliance with pay equity rules; and

**WHEREAS**, the 2024 Pay Equity Report has been prepared and will be submitted to the MN Management & Budget Department as required showing our compliance with pay equity rules; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Olivia, Minnesota, hereby approves the report as presented.

Adopted by the City Council of the City of Olivia this 4<sup>th</sup> day of March 2024

\_\_\_\_\_  
Jon Hawkinson, Mayor

ATTEST: \_\_\_\_\_  
Jasmine Miller, City Clerk

**Compliance Report**

Jurisdiction: Olivia

Report Year: 2024

Case:1 - Private (Jur Only)

Contact:	Name	Title	Phone	Email
	Jasmine Miller	Deputy Clerk	320-523-2361	jmiller@olivia.mn.us

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity Report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the guidebook.

**I. GENERAL JOB CLASS INFORMATION**

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	10	10	0	20
# Employees	13	12	0	25
Avg.Max Monthly Pay Per Employee	6,656.08	5,905.49		6,295.80

**II. STATISTICAL ANALYSIS TEST**
**A. UNDERPAYMENT RATIO = 100.00 \***

	Male Classes	Female Classes
a. # at or above Predicted Pay	4	4
b. # Below Predicted Pay	6	6
c. TOTAL	10	10
d. % Below Predicted Pay (b divided by c = d)	60.00	60.00

\*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

**B. T-test Results**

Degrees of Freedom (DF) = 23	Value of T = -1.107
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- a. Avg.diff.in pay from predicted pay for male jobs = \$9
- b. Avg.diff.in pay from predicted pay for female jobs = \$345

**III. SALARY RANGE TEST = 100.00% (Result is A divided by B)**

- A. Avg.# of years to max salary for male jobs = 8.00
- B. Avg.# of years to max salary for female jobs = 8.00

**IV. EXCEPTIONAL SERVICE PAY TEST = 0.00% (Result is B divided by A)**

- A. % of male classes receiving ESP 0.00 \*
- B. % of female classes receiving ESP 0.00

\*(If 20% or less, test result will be 0.00)

[Go To Implementation Form](#)
[View Another Case](#)



**CITY OF OLIVIA  
RESOLUTION NO. 2024-32**

**Authorization of Temporary Step Increases for Jodell Gilberts**

**WHEREAS**, Utility Coordinator/Accounts Manager Jo Monson, announced her upcoming short-term disability leave, effective on March 5, 2024; and

**WHEREAS**, In order to address the vacant positions at City Hall, Jodell Gilberts was asked to take on the duties of Utility Coordinator/Accounts Manager; and

**WHEREAS**, In both cases these assigned duties go above and beyond anything called for in Jodell’s respective job description; and

**WHEREAS**, It is the longstanding policy of the City to provide additional compensation to staff members during times of temporary assumption of added job duties;

**THEREFORE BE IT RESOLVED:** that the Olivia City Council hereby authorizes temporary advancement of one pay step to Jodell Gilberts to compensate her for added assigned job duties as outlined below:

Jodell Gilberts

Grade 7, Step 3

Effective 3/5/2024

**FURTHERMORE;** Upon the return of the staff member who has requested FMLA leave, Gilberts wages will return to her previous employment grade and a pay step the first full pay period after said FMLA leave recipient has returned to work.

**Adoption by the City Council of the City of Olivia this 4<sup>th</sup> day of March, 2024.**

\_\_\_\_\_  
Jon Hawkinson, Mayor

ATTEST: \_\_\_\_\_  
Jasmine Miller, City Clerk

**CITY OF OLIVIA  
RESOLUTION NO. 2024-33**

**Resolution Approving City Administrator as Alternate for MMPA Board**

**WHEREAS**, The MMPA Board of Directors is responsible for setting policy, for approving investments in new plants, and for overseeing management. Each MMPA member has a representative on MMPA’s Board and an alternate representative; and

**WHEREAS**, the City of Olivia (the “City”) is allocated one seat and one alternate on the Minnesota Municipal Power Agency Board; and

**WHEREAS**, The current Board seat is held by the City’s Utility Coordinator/Accounts Manager, Jo Monson; and

**WHEREAS**, The current alternate seat is vacant, and should be filled by the City Administrator, Elizabeth Torkelson; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Olivia, Minnesota, hereby approves City Administrator, Elizabeth Torkelson, serving as alternate for the MMPA Board.

Adopted by the City Council of the City of Olivia this 4<sup>th</sup> day of March 2024

\_\_\_\_\_  
Jon Hawkinson, Mayor

ATTEST: \_\_\_\_\_  
Jasmine Miller, City Clerk



## Dinges Fire Company

243 E Main St.  
Amboy, IL 61310  
Phone: 815.857.2000  
www.DingesFire.com

### Bill To:

Olivia Fire Dept (Olivia, MN)  
C/O: Kevin Morris  
1009 West Lincoln Avenue  
Olivia, MN 65277

### Ship To:

Quantity	Item	Description	Price	Total
5	Lion-DFC-SD-APK9-SET	[PSGQ27285-C] SUPER-DELUXE IsoDri, Armor AP-K9 (Glide Ice AraFlo/RT7100) - Coat with 9x7x2 hand warmer pockets, Flashlight Strap FLS554 on Right Chest, Radio Pocket RP800 and Mic Tab MT503 on Left Chest and Pant with Zipper In/Velcro Out Fly, Black PCA Cuff and Knee Reinforcement with Lite-N-Dri Knee Padding and Black H-Back Suspenders with Yellow Trim and with Self Material Suspender Tabs Options: - A - Outer Shell: Gold Armor AP - B - Trim: [CT204PTY + PTC4PT3Y] YELLOW - NYC - C - Yoke Lettering: [LTSL3YNS] 6+ letters - YELLOW - Straight (OLIVIA) - E - Name Letter Panel: [LP34 + LPV13 + LPS10 + LTSL3YNS] YELLOW - Hanging - G - Wristlet: [CLW753] 8" Over-the-Hand with Thumb Hole - H - American Flag: [EM5] RIGHT SLEEVE - I - Coat Closure: [SF262] 3" Storm Flap with Zipper In/Velcro Out - K - Waist: [BL007 + TUP700A] 3 Belt Loops and Take Ups	\$3,475.00	\$17,375.00

\* Sales tax will be applied to customers who have not provided a tax exempt certificate.

**Sub \$17,375.00**

**Total**

\* Quote Created on 02/26/2024. Pricing valid for no more than 30 days, unless noted otherwise.

**Shipping TBD**

\* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

**Total \$17,375.00**

\*\*This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.\*\*

COMPANY: 999 - Pooled Cash Fund  
 ACCOUNT: 10100 Pooled Cash  
 TYPE: Bank Draft, Check, EFT  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2024 THRU 2/29/2024  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
BANK DRAFT:								
10100	2/02/2024	BANK-DRAFT	001728	American Bank	12,800.80CR	OUTSTND	A	0/00/0000
10100	2/02/2024	BANK-DRAFT	001729	MN Department of Revenue	2,630.40CR	OUTSTND	A	0/00/0000
10100	2/02/2024	BANK-DRAFT	001730	PERA	11,719.62CR	OUTSTND	A	0/00/0000
10100	2/02/2024	BANK-DRAFT	001731	Olivia, City of	384.62CR	OUTSTND	A	0/00/0000
10100	2/02/2024	BANK-DRAFT	001732	HealthEquity, Inc.	4,204.57CR	OUTSTND	A	0/00/0000
10100	2/02/2024	BANK-DRAFT	001733	MassMutual Retirement Services	225.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	BANK-DRAFT	001734	Casey's Business MasterCard	4,254.89CR	OUTSTND	A	0/00/0000
10100	2/07/2024	BANK-DRAFT	001735	Missouri River Energy Services	50,422.69CR	OUTSTND	A	0/00/0000
10100	2/15/2024	BANK-DRAFT	021524	General Sales Tax Payment	14,977.00CR	OUTSTND	G	0/00/0000
10100	2/15/2024	BANK-DRAFT	021525	Liquor Sales Tax Payment	7,595.00CR	OUTSTND	G	0/00/0000
10100	2/16/2024	BANK-DRAFT	001736	American Bank	14,014.43CR	OUTSTND	A	0/00/0000
10100	2/16/2024	BANK-DRAFT	001737	MN Department of Revenue	2,962.49CR	OUTSTND	A	0/00/0000
10100	2/16/2024	BANK-DRAFT	001738	PERA	13,136.34CR	OUTSTND	A	0/00/0000
10100	2/16/2024	BANK-DRAFT	001739	Olivia, City of	384.62CR	OUTSTND	A	0/00/0000
10100	2/16/2024	BANK-DRAFT	001740	HealthEquity, Inc.	4,179.57CR	OUTSTND	A	0/00/0000
10100	2/16/2024	BANK-DRAFT	001741	MassMutual Retirement Services	225.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	BANK-DRAFT	001742	CenterPoint Energy	3,475.92CR	OUTSTND	A	0/00/0000
10100	2/21/2024	BANK-DRAFT	001743	Global Payments/OpenEdge	3,023.73CR	OUTSTND	A	0/00/0000
10100	2/21/2024	BANK-DRAFT	001744	HealthEquity, Inc.	53.10CR	OUTSTND	A	0/00/0000
10100	2/21/2024	BANK-DRAFT	001745	Missouri River Energy Services	45,576.57CR	OUTSTND	A	0/00/0000
10100	2/21/2024	BANK-DRAFT	001746	US Bank Purchasing Card Progra	2,721.29CR	OUTSTND	A	0/00/0000
10100	2/23/2024	BANK-DRAFT	001747	AFLAC	125.94CR	OUTSTND	A	0/00/0000
10100	2/23/2024	BANK-DRAFT	001748	Colonial Life Insurance	490.40CR	OUTSTND	A	0/00/0000
CHECK:								
10100	2/07/2024	CHECK	067375	Alex Air Apparatus 2, LLC	327.15CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067376	Amazon Capital Services, Inc.	406.03CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067377	American Door Works	283.90CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067378	Axon Enterprise, Inc.	500.60CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067379	Central Community Transit	6,000.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067380	CenturyLink Business Service	58.45CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067381	Cintas Corporation	154.21CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067382	Dinges Partners Group LLC	380.87CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067383	Farm-Rite Equipment Inc.	2,019.45CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067384	Farmers Coop Oil Company	652.68CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067385	Farmers Coop Oil Company	117.29CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067386	Ferguson Waterworks, Inc.	1,706.84CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067387	Grainger Inc.	152.67CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067388	H & L Stationery & Supply	108.99CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067389	Intoximeters	271.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067390	Jahnke Water Inc.	128.50CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067391	JT Services	1,786.68CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067392	Kandiyohi Power Cooperative	4,411.89CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067393	Law Enforcement Labor Services	282.00CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash Fund  
 ACCOUNT: 10100 Pooled Cash  
 TYPE: Bank Draft, Check, EFT  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2024 THRU 2/29/2024  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
10100	2/07/2024	CHECK	067394	LMCIT	67,137.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067395	VOID CHECK	0.00	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067396	MFSCB	25.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067397	Mid-American Research	451.32CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067398	Midstates Equipment & Supply	31,302.31CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067399	Mike's Small Engine Center, In	282.60CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067400	Nelson International, Inc	66.84CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067401	Olivia Tire & Service Inc.	952.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067402	Paustis Wine Company	447.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067403	Plunkett's Pest Cont Inc.	621.07CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067404	PowerPlan	463.81CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067405	Pro Equipment Sales Inc	38.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067406	Redwood Valley Technical Solut	410.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067407	Region VI Chiefs Assoc	25.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067408	Ren Co Deputy Registrar	573.75CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067409	Ren Co Recorder's Office	550.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067410	Renco Publishing Inc.	425.65CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067411	Revize LLC	3,700.00CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067412	Sheldon's Pit Stop	55.42CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067413	Sigurdson, Richard	543.20CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067414	Southern Glazer's of MN	1,024.52CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067415	Staples Business Advantage	165.58CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067416	Tackle Box Web & Printing	246.47CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067417	Towmaster, Inc.	170.35CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067418	Truck Center Companies	84.50CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067419	Trueman Welters, Inc.	851.52CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067420	USA Blue Book	340.50CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067421	Utility Consultants, Inc.	1,069.09CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067422	Valley Elec of Olivia Inc	501.80CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067423	Viking Beverages	3,480.80CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067424	Viking Coca-Cola Bottling	255.40CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067425	Vision Systems & Cons Inc	535.85CR	OUTSTND	A	0/00/0000
10100	2/07/2024	CHECK	067426	Vivid Image, Inc.	600.00CR	OUTSTND	A	0/00/0000
10100	2/14/2024	CHECK	067427	Ren Co Auditor/Treas	1.65CR	OUTSTND	A	0/00/0000
10100	2/14/2024	CHECK	067428	Ren Co Recorder's Office	46.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067429	Active911, Inc.	15.75CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067430	Adult Client Training Services	1,260.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067431	Amazon Capital Services, Inc.	443.93CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067432	American Welding & Gas, Inc	1,551.55CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067433	VOID CHECK	0.00	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067434	Anderson,Larson,Klaassen,Dahla	5,024.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067435	Arnold's of Willmar, Inc.	172.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067436	CenturyLink Business Service	336.80CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067437	Cintas Corporation	302.00CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash Fund  
 ACCOUNT: 10100 Pooled Cash  
 TYPE: Bank Draft, Check, EFT  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2024 THRU 2/29/2024  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
10100	2/21/2024	CHECK	067438	Farm-Rite Equipment Inc.	438.48CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067439	Holmgren Appraisals, LLC	2,000.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067440	Jeff's Body Shop	138.99CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067441	John Deere Financial	176.66CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067442	JT Services	2,000.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067443	Kennedy & Graven, Chartered	4,096.50CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067444	League of MN Cities	450.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067445	Lee's Plumbing & Heating LLC	150.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067446	LMCIT	56,905.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067447	VOID CHECK	0.00	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067448	Mac's Inc (BlueTarp Financial,	622.11CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067449	MacQueen Emergency	65.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067450	Marco Inc.	223.67CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067451	Marco, Inc.	40.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067452	Marco, Inc.	3,727.66CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067453	Menards	75.14CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067454	Mike's Small Engine Center, In	29.99CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067455	MN River Valley Scenic Byway A	50.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067456	Motorola	207.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067457	NAPA Auto Parts	454.56CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067458	Olivia Machine Shop Inc.	150.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067459	Olivia Tire & Service Inc.	164.00CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067460	Renco Publishing Inc.	83.60CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067461	Truck Center Companies - Marsh	84.50CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067462	US Postal Service	3.12CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067463	Verizon Wireless	774.69CR	OUTSTND	A	0/00/0000
10100	2/21/2024	CHECK	067464	WESCO Distribution Inc.	4,113.25CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067465	Artisan Beer Company	68.43CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067466	BreakThru Beverage MN Wine & S	3,280.92CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067467	CenturyLink Business Service	125.70CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067468	Grandview Valley Winery, Inc.	1,764.00CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067469	Johnson Bros-St. Paul	3,393.25CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067470	Missouri River Energy Services	875.00CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067471	Phillips St. Paul	3,356.21CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067472	Rolling Forks Vineyardss	900.00CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067473	Southern Glazer's of MN	2,783.59CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067474	The Home City Ice Company	295.58CR	OUTSTND	A	0/00/0000
10100	2/22/2024	CHECK	067475	Wine Merchants	452.92CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067476	Blue Cross Blue Shield of Minn	89.47CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067477	BlueCross BlueShield of MN - H	26,786.07CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067478	VOID CHECK	0.00	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067479	VOID CHECK	0.00	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067480	VOID CHECK	0.00	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067481	VOID CHECK	0.00	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash Fund  
 ACCOUNT: 10100 Pooled Cash  
 TYPE: Bank Draft, Check, EFT  
 STATUS: All  
 FOLIO: All

CHECK DATE: 2/01/2024 THRU 2/29/2024  
 CLEAR DATE: 0/00/0000 THRU 99/99/9999  
 STATEMENT: 0/00/0000 THRU 99/99/9999  
 VOIDED DATE: 0/00/0000 THRU 99/99/9999  
 AMOUNT: 0.00 THRU 999,999,999.99  
 CHECK NUMBER: 000000 THRU 999999

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
10100	2/23/2024	CHECK	067482	Law Enforcement Labor Services	291.00CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067483	Madison National Life Ins Co,	866.54CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067484	VOID CHECK	0.00	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067485	MN Life Insurance Company	298.70CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067486	VOID CHECK	0.00	OUTSTND	A	0/00/0000
*** 10100	2/23/2024	CHECK	067491	Dirks, Judith	25.00CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067492	Harrier, Lynn & Kim	75.00CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067493	Ochs, Betty	25.00CR	OUTSTND	A	0/00/0000
10100	2/23/2024	CHECK	067494	Ochs, Mike	25.00CR	OUTSTND	A	0/00/0000

EFT:								
10100	2/08/2024	EFT	000744	Gopher State One-Call	54.05CR	OUTSTND	A	0/00/0000
10100	2/08/2024	EFT	000745	TOW Dist Corp	11,788.04CR	OUTSTND	A	0/00/0000
10100	2/08/2024	EFT	000746	Department of Energy	57,684.13CR	OUTSTND	A	0/00/0000
10100	2/08/2024	EFT	000747	MN Public Facilities Authority	24,839.99CR	OUTSTND	A	0/00/0000
10100	2/08/2024	EFT	000748	The Arbitrage Group, Inc.	1,750.00CR	OUTSTND	A	0/00/0000
10100	2/08/2024	EFT	000749	Dahlheimer Beverage LLC	9,122.90CR	OUTSTND	A	0/00/0000
10100	2/15/2024	EFT	000750	MN Municipal Power Agency	100,087.99CR	OUTSTND	A	0/00/0000
10100	2/22/2024	EFT	000751	Bluum of Minnesota	1,455.20CR	OUTSTND	A	0/00/0000
10100	2/23/2024	EFT	000752	TOW Dist Corp	6,961.22CR	OUTSTND	A	0/00/0000

TOTALS FOR ACCOUNT 10100	CHECK	TOTAL:	269,300.53CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	213,743.52CR
	BANK-DRAFT	TOTAL:	199,583.99CR

TOTALS FOR Pooled Cash Fund	CHECK	TOTAL:	269,300.53CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	213,743.52CR
	BANK-DRAFT	TOTAL:	199,583.99CR



## Memo

To: Mayor and City Council  
RE: Energy Adjustment Clause  
By: Jo Monson, Utility Accounts Manager

On January 8<sup>th</sup>, staff received a phone call and a customer was questioning why when he calculated the electric usage times the rate the amount was not correct.

After looking into the situation, I found where there was an energy adjustment put into the electric rate from the previous Utility Accounts Manager. The How-To book was not updated to show that the EAC was embedded inside the electric charge as a fuel factor charge. When retired staff trained me back in April, it was noticed that there was no EAC listed on the bills and we couldn't find any documentation as to why, so Tyler Technologies assisted us with putting that line item back on the utility bills. April 2023 until January 2024 accounts were getting an EAC charge listed on their bill and an EAC embedded in their electric cost. The EAC charge that was embedded in the electric rate was discontinued once the issue was brought to our attention. I felt that the EAC should be listed as a separate line item on the utility bills to be transparent with our customers. Tyler Technologies was able to find the request from the previous Utility Accounts Manager to embed the EAC into the electric rate back in July of 2022.

I have been working on a spreadsheet with the credit amounts. These credits will be applied to the customers account for those still residing at those locations. The City Administrator has stated that per advice from the City Attorney, the tenants who have moved will be sent a notice that they will have 90 days to notify the city of their updated address to receive the refund. Landlords who have had to pay final bills for past tenants will have the opportunity to notify us so the credit will go back to the landlords' account.





# Olivia Community Pool



# Pool Timeline

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Group from Civic and Commerce requested the Council consider construction of a community swimming pool in the village

1<sup>st</sup> Pool agreement between City & School governing the operation and financial support of a jointly owned swimming pool

Proposed joint agreement with School Board governing City Community Education Program

1955

1972

1973

1976

1977

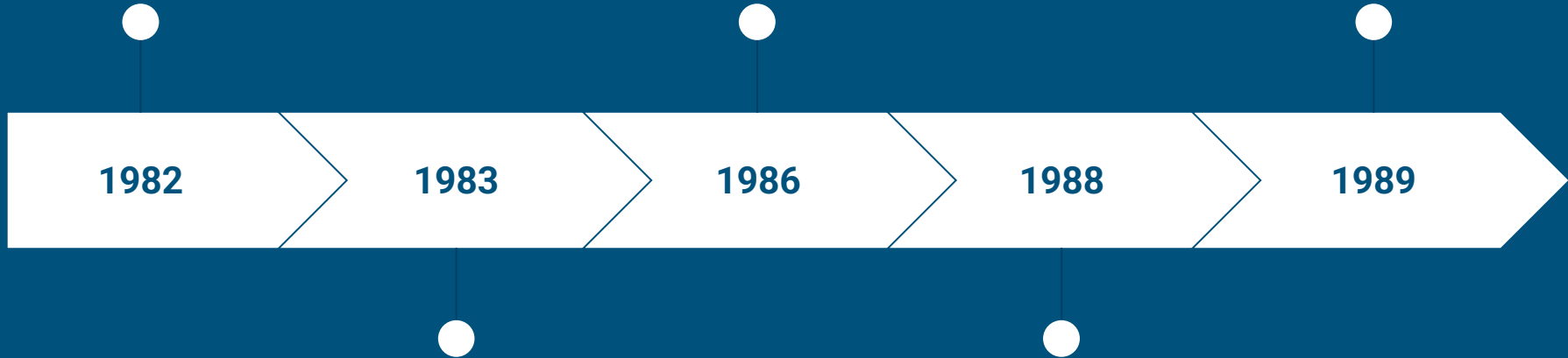
Donation of \$50,000 by the Ivan R. Jacobsen Family to initiate a Swimming Pool Fund

First city payment of \$19,273.47 to School, to fund swimming pool construction

Resolution adopting administrative policies and safety regulations for the Olivia Swimming Pool

Modified and amended 1983 pool agreement

Agreement on transfer of pool ownership not approved by the School. City wanted to terminate its ownership interest in the pool facility and only contribute to the budget of the pool facility



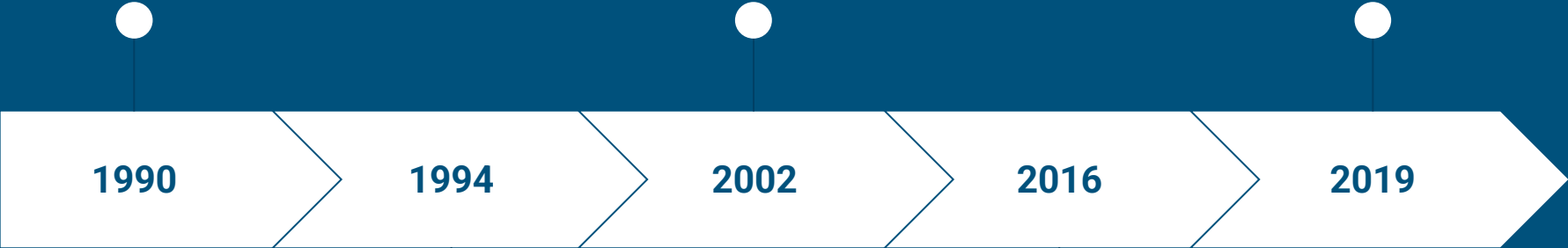
Modified and amended 1973 pool agreement

City votes to relinquish the City's ownership of the swimming pool to the School effective 1/1/90

Olivia and BILL become  
BOLD School District

Finalized a major re-piping  
at the swimming pool

Updated Olivia Swimming  
Pool Joint Powers Agreement



**1990**

**1994**

**2002**

**2016**

**2019**

Modified and amended the 1986 pool  
agreement

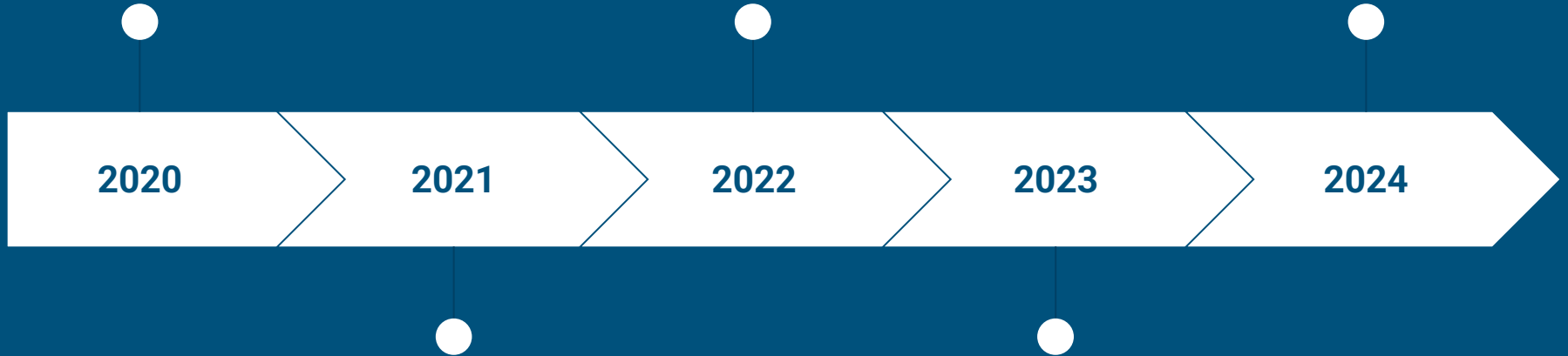
New Joint Powers agreement  
that created the JPA Board



City took on 100% pool costs to help out BOLD

BOLD resumed paying 50% of pool costs

BOLD School Construction begins



BOLD paid 25% of pool costs

Electrical fire in the pool



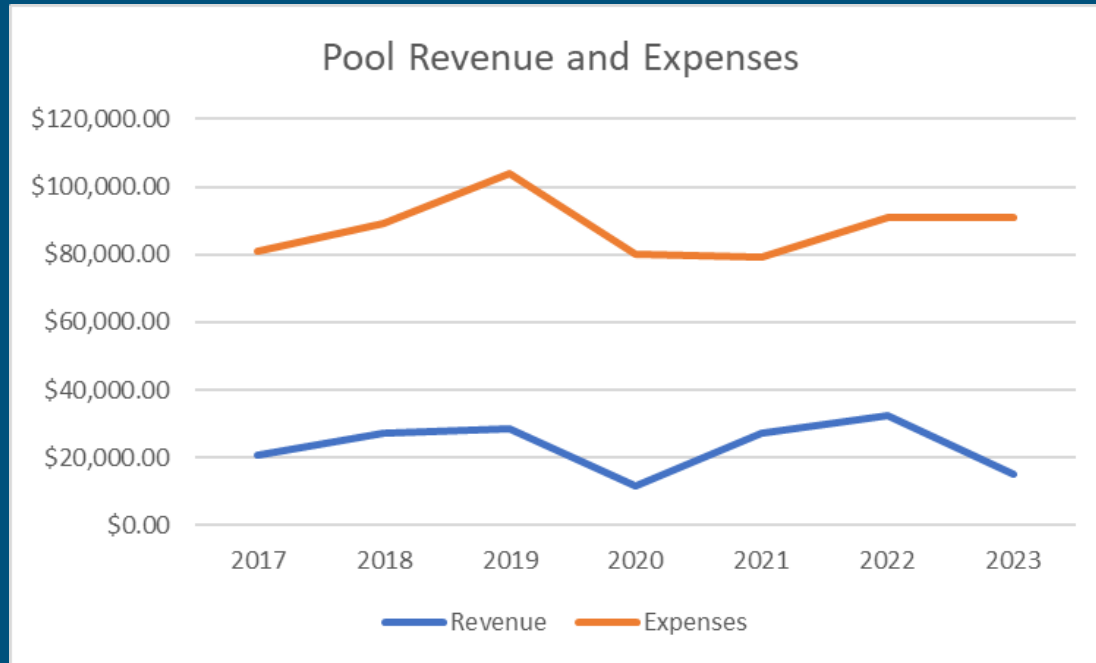
# Finances

**City of Olivia Pool Budget is 2% of the General Fund Budget**

**City of Olivia Pool budget is about 13% of the Park Budget**



# Revenues vs. Expenses

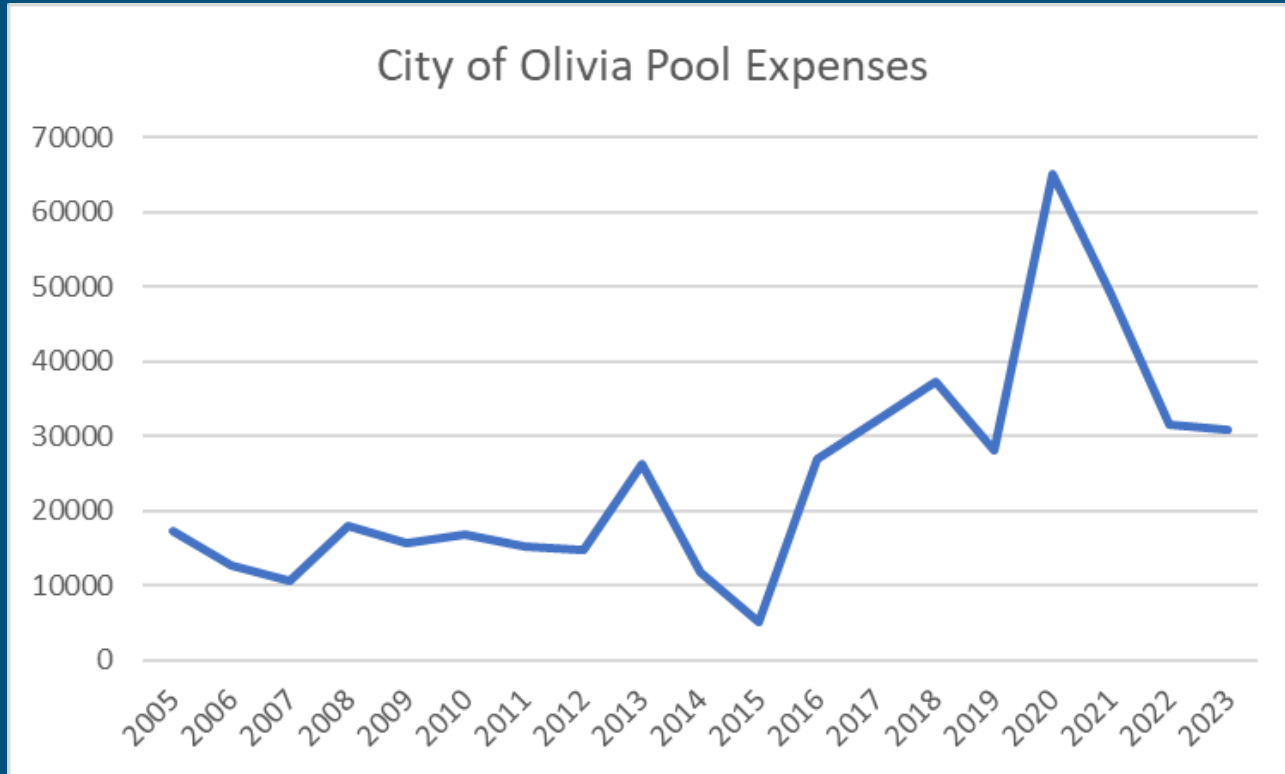


The City of Olivia and BOLD School each contribute to make up the shortfall





# City of Olivia Pool Expenses



# Pool Rates - Programs & Rentals

	Individual	Family
Open Swim Daily Fees	\$3	
Family Open Swim Fees	\$3	\$5
Season Passes	\$80	\$130
Punch Passes	\$25 (\$30 value)	
Lap Swim AM/PM	\$3	

Pool Rentals
\$35/hour for recurring nonprofit organizations
\$40/hour for nonprofit organizations
\$70/hour for all others
*Extra guards are \$30/hour

# Pool Rates - Lessons

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Swimming Lessons	Parent/Child	\$45 (6-30 minute sessions)
	Preschool Swim	\$45 (6-30 minute sessions)
	Levels 1-6 (Eve)	\$70 (6-45 minute sessions)
	Levels 1-6 (AM)	\$85 (10-45 minute sessions)
	Private lessons	\$30 (30 minutes)
		\$45 (45 minutes)

# Pool Rates - Trainings

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Lifeguard Training	\$150 for BOLD Students
	\$225 for Others
Lifeguard Recertification	\$90 for BOLD students
	\$110 for others
Water Safety Instructor Training	\$175 for BOLD students
	\$250 for others

# Programming

## Pool Programming Includes

- Swimming Lessons
  - Morning Swimming
  - Evening Lap Swim
  - Water exercise classes
  - Family Swimming
  - Open Swim
  - Pool Rentals
-

# Pool Programming

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## Previous Programs

- In the 1970's and 1980's there were High School Swim Teams (Co-ed) Girls and Boys in the 80's.
- Later on there was Girl Scout Swim Team (Summer Program) and 4-H Swim Team (Summer Program).

## Current Programs

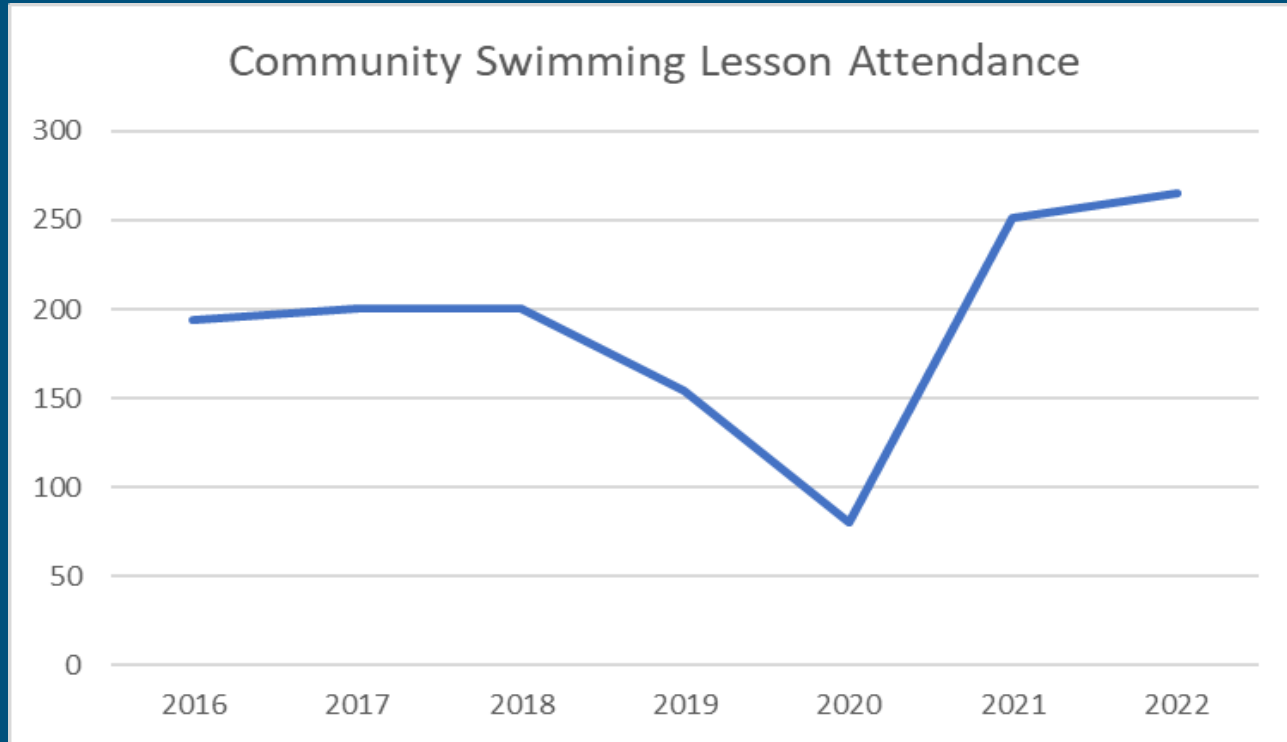
- Programming for 5th - 9th grade is currently happening every winter with the P.E. Teacher.
- Renville County Aquatic Club Orcas have been a club for 10 years and are currently still utilizing the pool.
- Lifeguard Training, Lifeguarding Review, Water Safety Instructor and other American Red Cross programs

# Community Swim Lessons

<b>Summer</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Session 1</b>	69	78	81	72	9	67	87
<b>Session 2</b>	53	51	51	36	4	45	42
<b>Session 3</b>	44	46	42	22	7	40	32
<b>PM Session 1</b>	0	0	0	6	11	4	0
<b>Preschool</b>	18	20	14	12	8	11	19
<b>Parent/Child</b>	10	5	12	6	0	8	16
<b>PM Session 2</b>	0	0	0	0	12	22	28
<b>Private Lessons</b>	0	0	0	0	29	54	41
<b>Total</b>	<b>194</b>	<b>200</b>	<b>200</b>	<b>154</b>	<b>80</b>	<b>251</b>	<b>265</b>

# Community Swim Lessons

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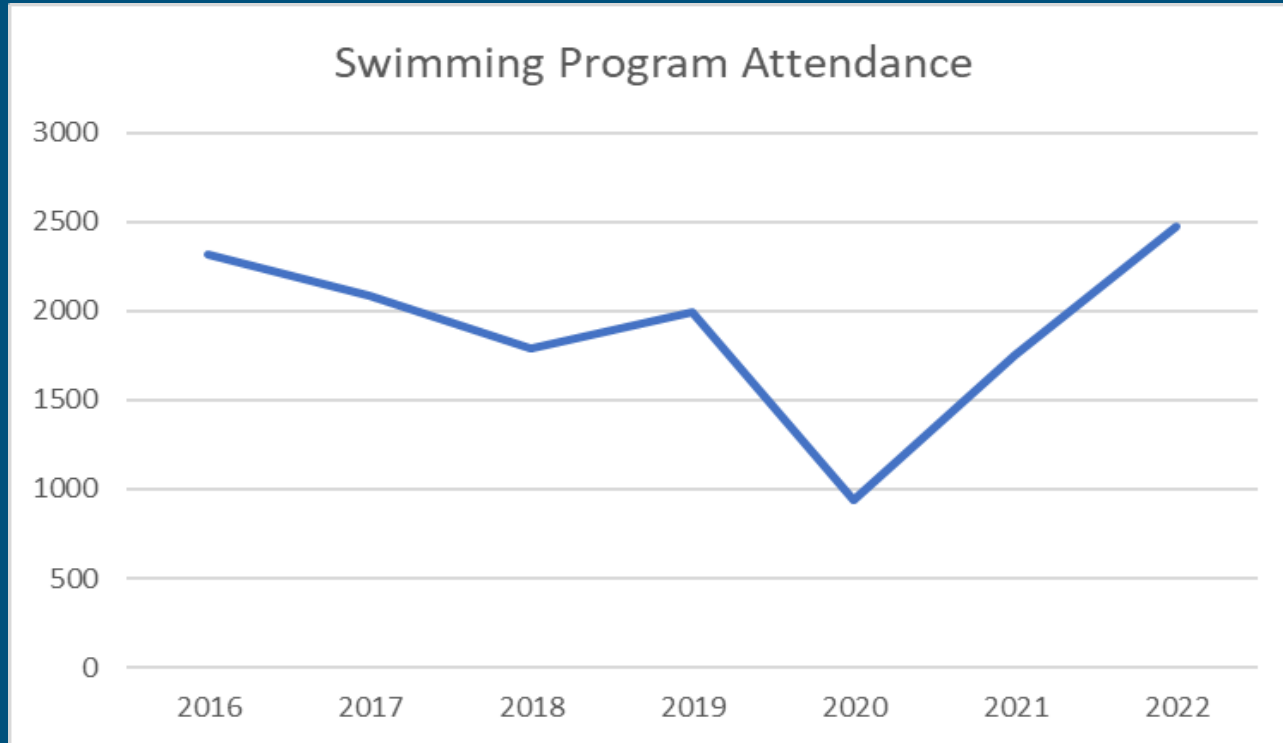
# Swimming Programs

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	2016	2017	2018	2019	2020	2021	2022
<b>Open Swim</b>	574	607	454	624	135	322	849
<b>Family Swim</b>	72	74	29	96	0	81	30
<b>Water Exercise</b>	572	486	344	462	85	170	398
<b>Early AM Swim</b>	1101	920	964	807	722	1178	1056
<b>PM Lap Sw</b>	0	0	0	0	0	0	137
<b><i>Total</i></b>	<b>2319</b>	<b>2087</b>	<b>1791</b>	<b>1989</b>	<b>942</b>	<b>1751</b>	<b>2470</b>

# Swimming Programs

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# Survey Results

Questions were developed by JPA.

The survey was created using google forms and posted on City's Facebook Page.

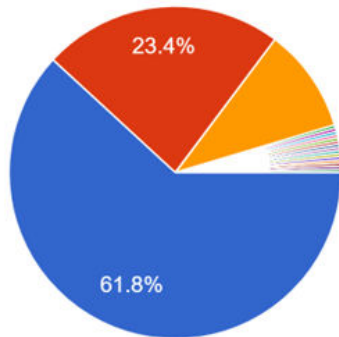
1. Opened on 2/15
2. 308 Responses
3. Survey closes 3/1



# Question 1:

Are you a...

325 responses



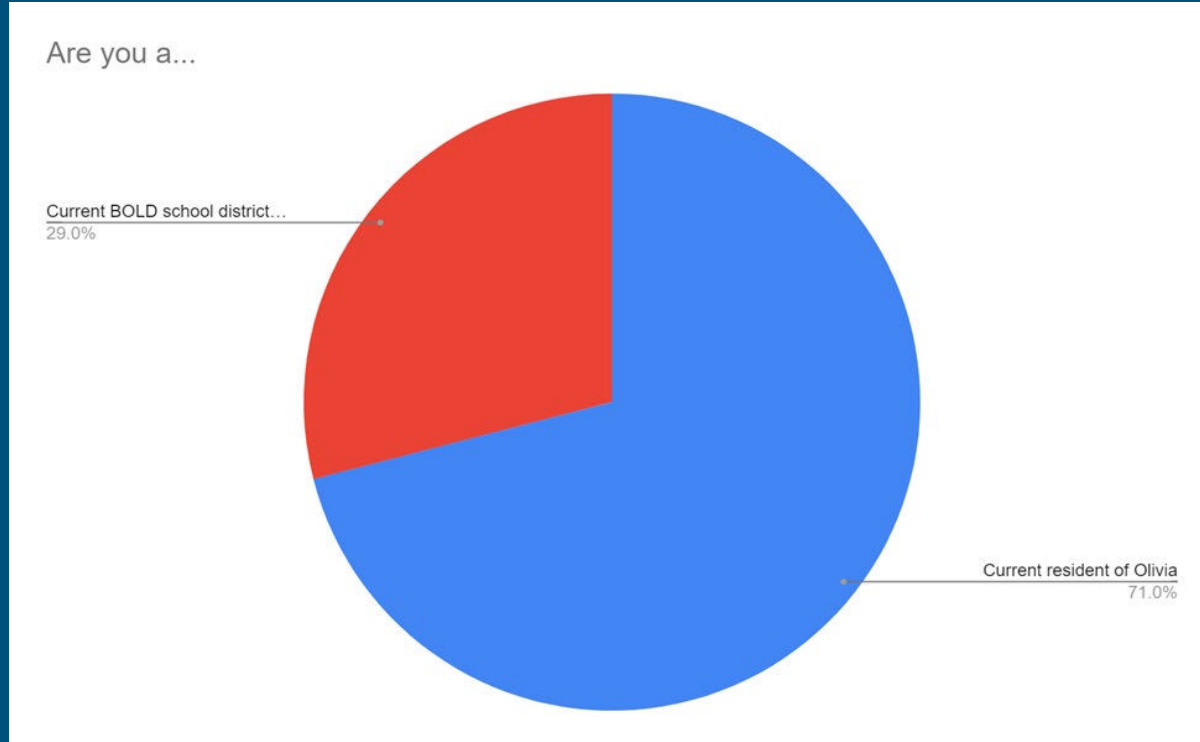
- Current resident of Olivia
- Current BOLD school district resident...
- Renville County resident (outside of O...
- Open inrole to bold
- BOLD Resident & Olivia Commercial...
- St. Mary's School employee/parent
- Parents to a HS Staff member
- Frequent visitors

▲ 1/3 ▼

## Other Categories

- Open enroll to BOLD
- BOLD Resident & Olivia Commercial Property Tax Payer
- St. Mary's School employee/parent
- Parents to HS Staff Member
- Frequent visitors
- Business owner
- Swam in pool
- Work in Olivia
- Inlaws live in Olivia
- Family member of a current resident of Olivia
- Former Olivia Resident
- Local Realtor
- Former resident and current user of pool
- Former resident of Olivia
- Willmar

# Question 1: Olivia & BOLD Breakdown

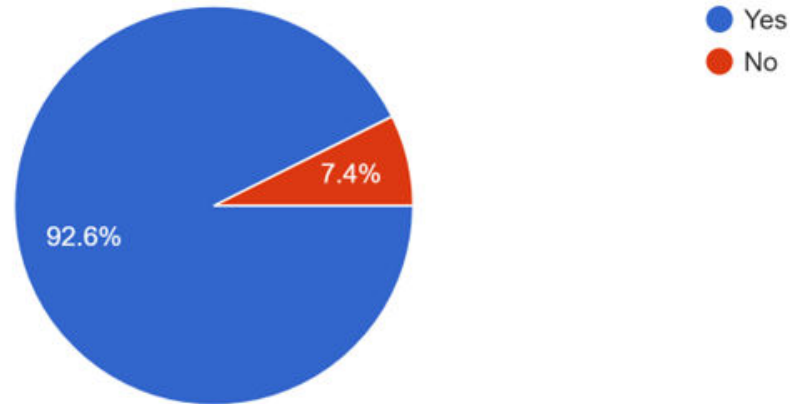


## Question 2:

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Did you know that the pool provides swimming lessons, morning swimming, water exercise classes, family swimming, open swim, and that you can rent the pool for an event?

325 responses

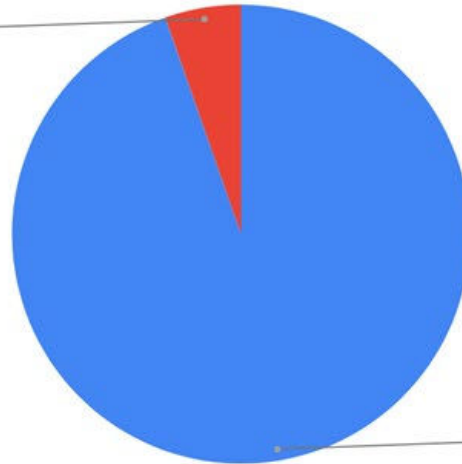


# Question 2: City of Olivia Breakdown

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Count of Did you know that the pool provides swimming lessons, morning swimming, water exercise classes, family swimming, open swim, and that you can rent the pool for an event?

No  
5.4%

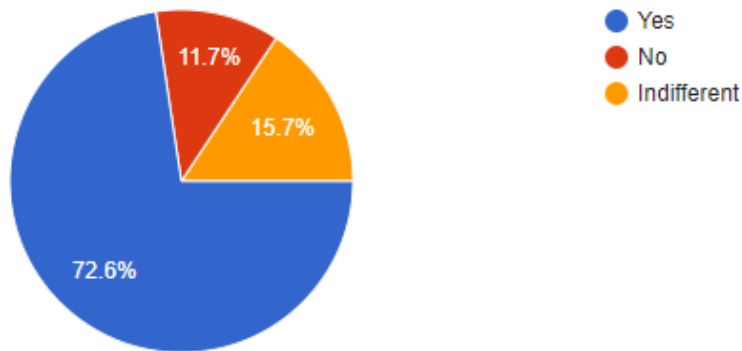


Yes  
94.6%

# Question 3:

Currently, the City of Olivia pays half of the operating costs of the pool, while BOLD pays the other half. The pool costs the City of Olivia \$40,000 to operate, in the future the annual cost of the pool is estimated to cost the City of Olivia \$100,000. This is approximately \$42 a year for each resident of Olivia. Would you support the pool with this increase?

325 responses





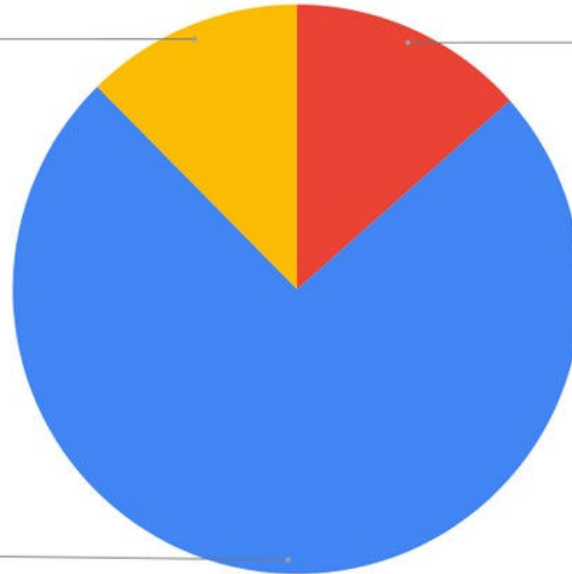
# Question 3: Olivia & BOLD Breakdown (282)

Count of Currently, the City of Olivia pays half of the operating costs of the pool, while BOLD pays the other half. The pool costs the City of Olivia \$40,000 to operate, in the future the annual cost of the pool is estimated to cost the City of Olivia \$100,000. This is approximately \$42 a year for each resident of Olivia. Would you support the pool with this increase?

Indifferent  
12.4%

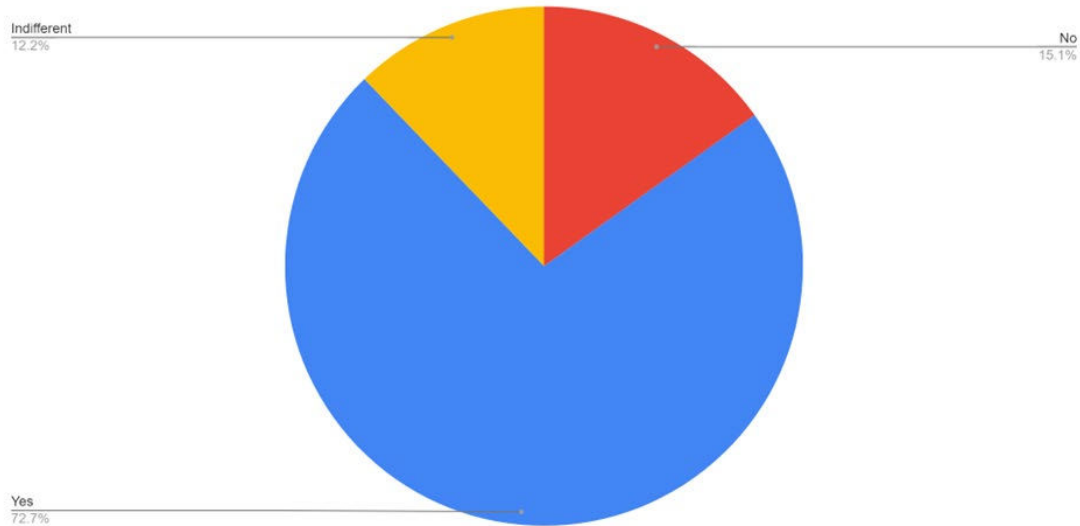
No  
13.5%

Yes  
74.1%



# Question 3: City of Olivia (205 responses)

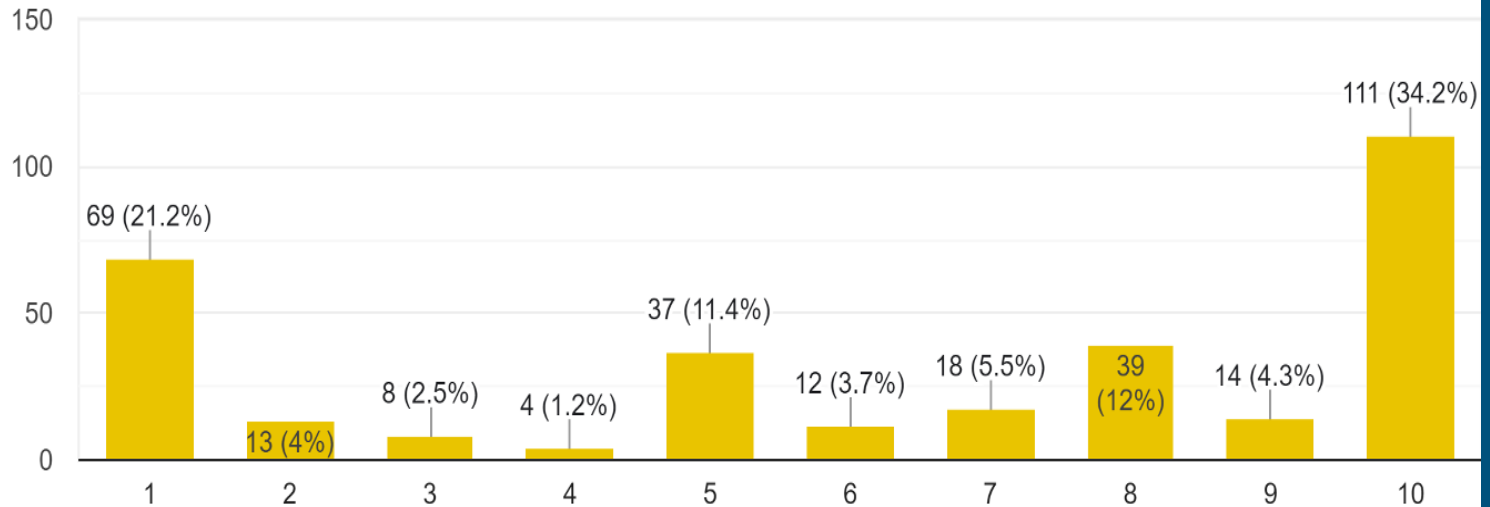
Count of Currently, the City of Olivia pays half of the operating costs of the pool, while BOLD pays the other half. The pool costs the City of Olivia \$40,000 to operate, in the future the annual cost of the pool is estimated to cost the City of Olivia \$100,000. This is approximately \$42 a year for each resident of Olivia. Would you support the pool with this increase?



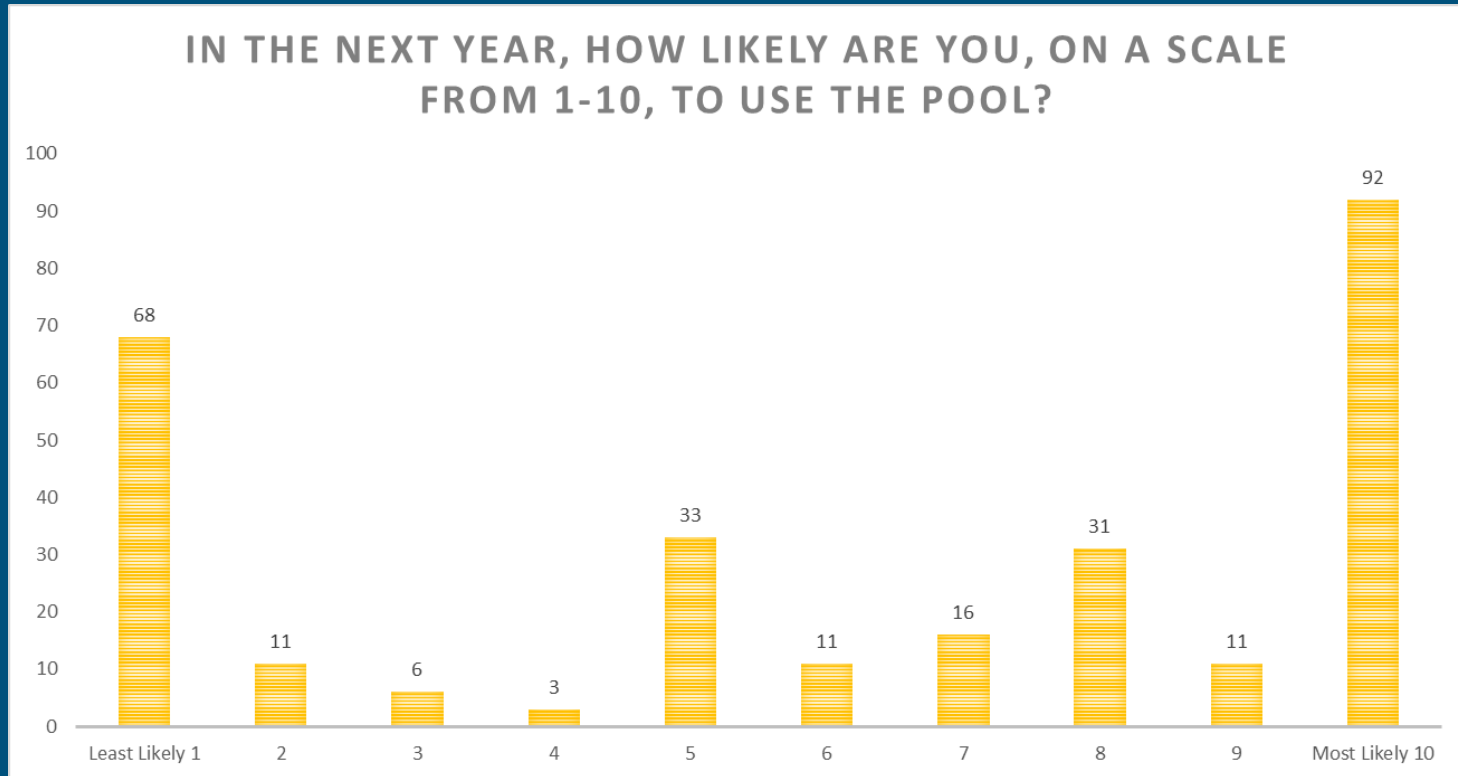
# Question 4:

In the next year, how likely are you, on a scale from 1-10, to use the pool?

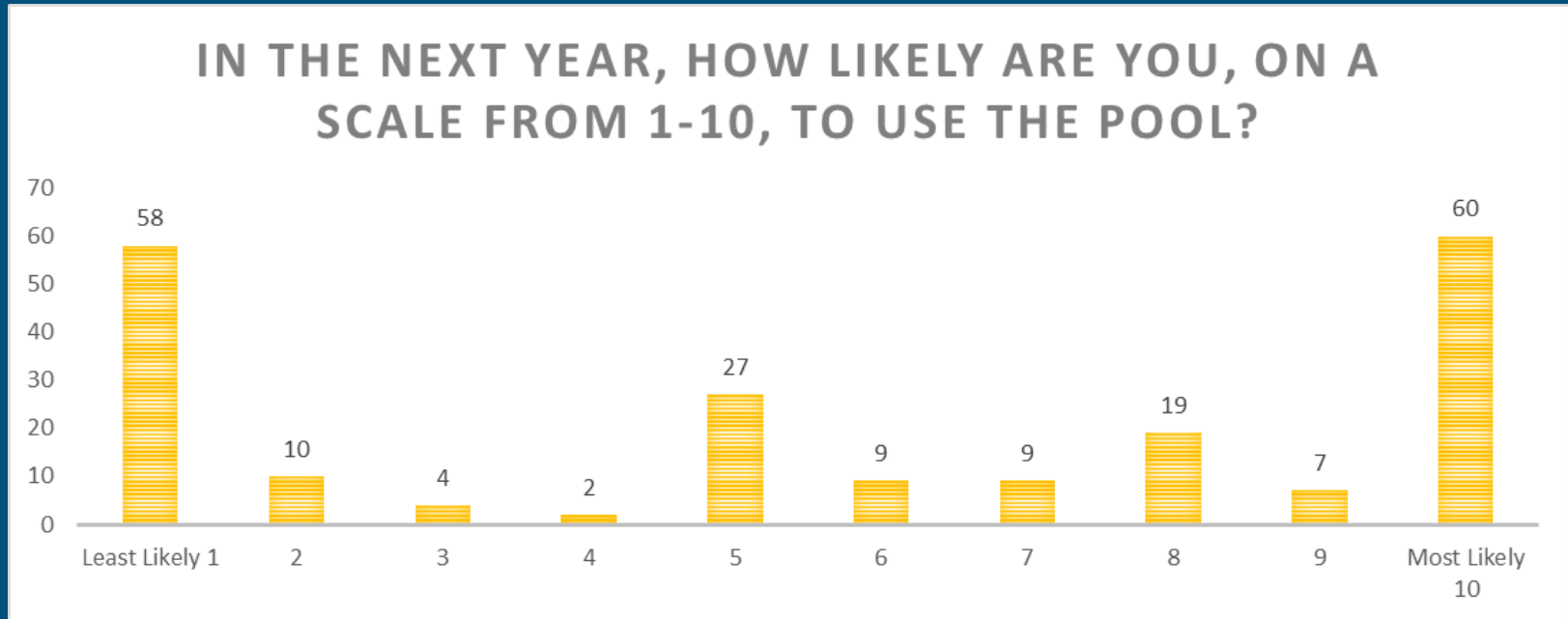
325 responses



# Question 4: Olivia & BOLD Breakdown





# Question 4: City of Olivia Breakdown



# Question 5: Programming Ideas

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- More opportunities (additional lap swim, fitness classes, therapy), swimming lessons, open swim, movie nights, as part of the BOLD curriculum, etc. Rental rates need to be fair to all users, it's a great asset with lots of potential and it's important for all to experience some sort of swim lesson. It's a destination and an amenity to our communities, our region.
- Longer open swim hours. Especially into the evening. More availability to swimming lessons
- More open time for parents to bring kids after work hours. If we are paying to fix it , it should be able to be used by all, all the time!
- Opportunities for special needs plays/lessons! My son is autistic and we would a program to play with others similar in a pool environment! And help teach them water safety it's not always easy with the pool FULL of other kids and contain a sensory kiddo! A down time for special kiddos  

# Question 5: Programming Ideas

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- Classes for kids outside of BOLD school district. Send out mailings notifying area residents (Danube)
- Lessons, parties, exercise, winter activity, part of gym class, used for athletes to stay in shape. This is an expensive asset to both parties but it's beneficial as splash pads are more geared towards toddlers and little kids. This is open for all ages. It's well worth keeping!
- More kid friendly, better hours of operation
- I would like to see the pool open more hours daily / seven days a week for the general public to use at will (no lifeguard - at your own risk). Would require an attendant at the door and possibly cameras in the pool area. Obviously no children without adult supervision.
- All phy ed classes and sports teams required to use the pool for lessons and/or conditioning
- Wellness program devised for area employers to offer their employees

# Community Comments

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## **Current Resident of Olivia**

*The pool must stay open! We live in "The Land of 10,000 Lakes." We need to teach our children to swim and enjoy the water. An indoor pool provides service 12 months a year. Swimming is a skill that lasts a lifetime and is beneficial for all ages and abilities.*

## **Current Resident of Olivia**

*Please close the pool. The use this pool gets does not justify the expense, especially not to the school. The city should look to add an outdoor pool in the summer, or put a pool with the community center they are looking to build. We do not need a pool this size. This square footage could be used to expand the schools functionality.*



# Community Comments continued

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## **Current Resident of Olivia**

*Some of us have a wellness plan and the pool is part of that. Year around exercise opportunity without the fall risks from uneven sidewalks (some blocks have no sidewalks) iced streets and sidewalks, distracted driver accidents that include pedestrians being injured. We have to put in new streets from time to time, cost money with no return. We build playgrounds and tennis courts, cost money with no return. Our city does not have a movie theater or bowling alley, not much recreation to attract or retain current people who may consider relocating so there are activities for entertainment and reasons for our grown kids to want to spend time here more than the fact that we live here.*

# Questions?

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# RENVILLE COUNTY REQUEST FOR PROPOSALS FOR CHILDCARE POD PROJECT

February 22, 2024

## 1. Introduction

Renville County plans to apply for a Minnesota Department of Employment and Economic Development (DEED) [Childcare Economic Development Grant](#) to construct as many childcare pods as grant funds will allow with a budget of approximately \$620,000. These pods will be owned by the Renville County HRA/EDA and leased to in-home licensed childcare providers to expand and provide childcare services in Renville County. The anticipated number is between two and four pods, which would serve two to four new providers, creating up to 40 new childcare slots. Each pod is anticipated to be approximately 1,000 square feet.

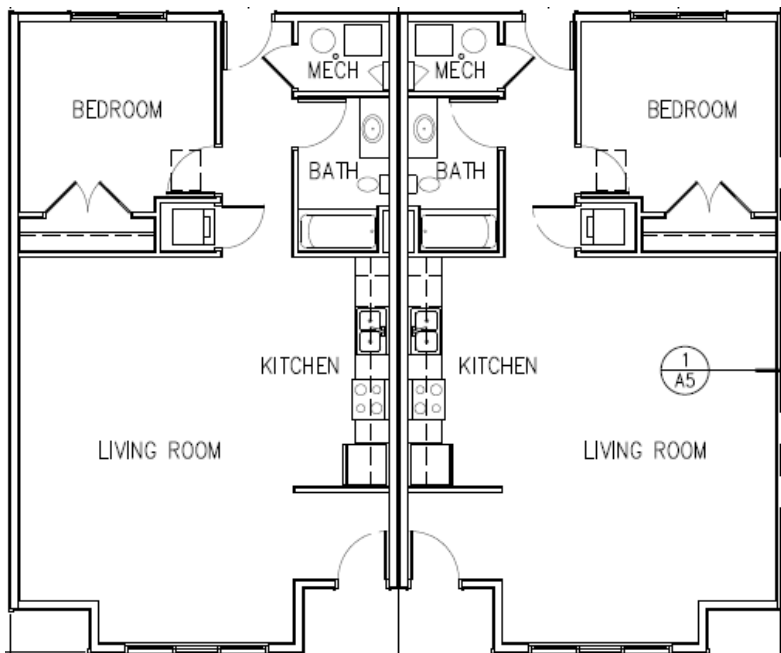
The [Renville County West school district](#) (Danube, Renville, Sacred Heart) and city of Olivia meet grant conditions of being located in a geographic area where more than 30% of children are black, Indigenous, or people of color, or are located in a [Child Care Access Equity Area](#). These conditions allow for a request to waive the 1:1 matching funds requirement for the grant program. Any cities located outside of Olivia, Danube, Renville, or Sacred Heart will be required to supply a \$600,000 match to the project for submittals to be considered.

## 2. Submittal Instructions and General Information

Renville County is requesting written submittals from interested Renville County Cities to participate in the Renville County Childcare Pod Project, which should include the information as outlined below:

- Is your city willing to donate parcel(s) for childcare pod(s) to be built on? If yes, how many parcel(s) and what is an estimated value of each parcel?
- Is your city willing to provide major snow removal, lawn care, and/or maintenance services to the pods? If yes, please be specific.
- Are there any other contributions your city can commit to this project, financial or otherwise?

**Submittals are due no later than 4:30 p.m. on Friday, March 1, 2024.** Late submittals will be disqualified. Submittals should be emailed to [EDA@renvillecountymn.gov](mailto:EDA@renvillecountymn.gov).



*Image to Left: Visual of what a pod may look like, including one bedroom, one bathroom, kitchen, living area, and mechanical room. Each pod will be required to have a fenced in back-yard. This image represents two connected pods.*



February 29, 2024

RE: Childcare Pod Project

Jordan Zeller  
Renville County HRA/EDA  
105 5<sup>th</sup> St  
Olivia, MN 56277

Dear Mr. Zeller,

Thank you for considering the City of Olivia as a location for the Renville County Childcare Pod Project. At this time the City of Olivia can offer the following:

1. Donation of parcel 35-05635-00 (\$9800) and donation of parcel 35-05645-00 (\$9600) to this project, pending City Council approval.
2. City of Olivia EDA is willing to offer a \$10,000 forgivable loan per pod to new providers.

There may also be other privately owned parcels that could work for this project, but given the quick turnaround of the proposal we were not adequately able to explore these avenues; yet could do so if we were provided more time.

Sincerely,

Elizabeth Torkelson, City Administrator  
City of Olivia, Minnesota

Cc: Stephanie Ryan