

REGULAR MEETING MINUTES

Tuesday, March 20, 2024

CALL TO ORDER AND DETERMINATION OF A QUORUM

The Regular Meeting of the City Council of the City of Olivia, Minnesota, was called to order by Mayor Hawkinson at 5:30 P.M.

Council Members Present: Matt Baumgartner, George Ebbers, Blanca Ferguson and Mayor Hawkinson.

Others present: Elizabeth Torkelson, City Administrator; Ross Okins, Renville County Register; Kendra Lyngaas, City Engineer; Pamela Whitmore, City Attorney; Taxpayer (zoom), Jodi Gilberts, Administrative Assistant.

PUBLIC FORUM

Mayor Hawkinson temporarily suspended the regular meeting and opened the public forum at 5:33 P.M.

No public comments were offered so Mayor Hawkinson reopened the regular meeting at 5:34 P.M.

AGENDA

Motion by Baumgartner, second by Ebbers to approve the agenda as presented. Motion passed unanimously.

CONSENT AGENDA

Motion by Ebbers, second by Baumgartner to approve the Consent Agenda. Motion passed unanimously.

- Regular Meeting Minutes of February 5, 2024
- Resolution 2024-28, Step Movement for Ashley Jansen and Heather Otto
- City of Olivia Cogeneration and Small Power Production Tariff 2023

REPORTS

1930 Lincoln Avenue Special Assessment Update

Motion by Baumgartner, second by Ebbers to approve the assessment on 1903 Lincoln Avenue. Torkelson shared that at the end of 2023 the City did a special assessment for the highway 212 watermain project. There was an objection to the special assessment because the City elected to put in a water main at the location for potential future development to which the assessment would be deferred until a hookup is made and the property owner still objected. Torkelson informed the Council that they can move forward with a \$4,000 appraisal or they can move forward with accepting the assessment. It was clarified that if no one ever connects to the water on the property it doesn't get assessed. Whitmore also clarified that the benefit to the property has to be more than the assessment.

Reports of Council / Staff

Torkelson reported that Dowling Square has a piece of property behind it that belongs to the City of Olivia. It was discovered that the new owner of the Dirks building would have to drive across the City's property to access their property. Staff is exploring options to move forward. Whitmore suggested writing a license to encroach agreement.

Torkelson also reported that the pool is open with morning swim, water exercise, lap swim and open swim available.

Hawkinson shared that there will be an open house for the public to visit the pool and talk with staff.

No other reports were presented.

NOTICES AND COMMUNICATIONS

Special Meeting on Monday, February 26 at 5:30PM to review RFPs for the City Hall Project

CLOSED SESSION - Closed in Accordance with Minn Stat. § 13D.05D, subd. 3(c)(1)

Discussion Regarding Appraisals and Asking Prices for Possible Sale of Real Property: PID #'s 35-00150-00 and 35-00151-00

Motion by Baumgartner, second by Ebbers to recess the regular meeting and enter into a closed session at 5:46.

Motion by Ebbers, second by Baumgartner to reopen the regular meeting at 5:55.

CLOSED SESSION - Closed in Accordance with Minn. Stat. § 13D.05, subd. 3(a)

Evaluate the Performance of the City Administrator

Motion by Baumgartner, second by Ebbers to recess the regular meeting and enter into a closed session at 5:59.

Motion by Ebbers, second by Baumgartner to reopen the regular meeting at 6:05.

DISCUSSION / BUSINESS ITEMS

Resolution 2024-29, Approving Step Movement for Elizabeth Torkelson

Motion by Ebbers, second by Baumgartner to approve Resolution 2024-29, Approving Step Movement for Elizabeth Torkelson.

No additional items or new business items were presented.

ADJOURNMENT

Motion by Ebbers, second by Baumgartner: to adjourn the meeting at 6:07 P.M. Motion passed unanimously.



Jon Hawkinson, Mayor

Attest: Jasmine Miller
Jasmine Miller, City Clerk