

REGULAR MEETING MINUTES

Monday, June 20, 2023 at 6:30 P.M.

CALL TO ORDER AND DETERMINATION OF A QUORUM

The Regular Meeting of the City Council of the City of Olivia, Minnesota, was called to order by Mayor Hawkinson at 6:30 P.M.

Council Members Present: Jon Hawkinson, Blanca Ferguson, Matt Baumgartner, Landon Padrnos, and George Ebbers

Others present: Aaron Walton, City Attorney; Mary Jo Halliday, Interim City Administrator; Jodi Gilberts, Administrative Assistant; Ross Okins, Renville County Register; Sarah Vasquez, Guest via Zoom; Todd Howard, Resident; Jared Lund, Police Officer; Jason Krumheuer, Police Chief; Aaron Clouse, Police Officer; Family Members of Officer Jared Lund; Marissa Castillo, Planning and Zoning Administrator; Mike Miller, City Administrator Candidate; Tim Seehusen, Fire Chief; Travis Lubitz, Fire Department

PUBLIC FORUM

Mayor Hawkinson temporarily suspended the regular meeting and opened the public forum at 6:32pm. He clarified the amount of time allocated for public comments and decorum expectations for those who participate in the Public Forum.

Resident Todd Howard thanked the Council for the Meet and Greet with the City Administrator Candidates. Shared a concern about Tornado Season being upon us and that we still don't have an important vacancy filled and we need to get that filled. Hawkinson shared they are in a position of momentum on that vacancy.

AGENDA APPROVAL

Motion by Ferguson, second by Baumgartner: to approve the agenda. Motion passed unanimously.

CONSENT AGENDA

Motion by Ebbers, second by Padrnos: to approve the Consent Agenda. Motion passed unanimously.

DISCUSSION / BUSINESS ITEMS

Swearing In of Officer Jared Lund

Police Chief Krumheuer swore in new full-time Police Officer Jared Lund. Krumheuer stated he's done a fine job during his FTO program. Lund was then given a customized plaque from the Olivia Police Department.

Taser 7 Quote from Aaron Clouse

Sargent Clouse shared the quotes he had received for the new tasers the Police department needs to replace since the three are not properly working. The estimated price of three units is around \$9,186 but the city would have 60 months to complete the payment process for the equipment.

Motion by Ferguson, second by Baumgartner: to authorize the purchase of Tasers with the per unit price in quote. Motion passed unanimously.

First Reading of Ordinance 2023-03, Amending Title IX Section 92 Weeds

Castillo shared she worked with Walton to change the wording for Ordinance 2023-03, Amending Title IX Section 92 Weeds 230614. They decided to take the step to go through council to send out a second letter after Castillo has sent out a letter already for these nuisances. The public can still take it to council for appeal.

Motion by Baumgartner, second by Ebberts: to approve the first reading of Ordinance 2023-03, Amending Title IX Section 92 Weeds. Motion passed unanimously.

Approval of Small Wireless Facility Collocation Agreement

Walton said that they just need to approve the template to keep the steps moving. They will keep looking into other aspects of the agreement but for now this is needing to get approved and passed on.

Motion by Baumgartner, second by Padrnos: to approve the Small Wireless Facility Collocation Agreement. Motion passed unanimously.

DePue Project

Halliday shared that the issue with the delay of Lumen not moving their service lines in time has possibly caused a delay in progress with the DePue project. As Black stated in a previous meeting, they had been in contact with Lumen to move the lines so that the project could proceed as planned. This could cause Hjerpe to pull one of its construction crews from the project so they can take on a separate project while they wait for Lumen to finish up. As of right now they are just presenting the possible issue and will discuss at a future meeting as to what the next plan of action is.

REPORTS

League of MN Cities Insurance Trust- Benchmark Pilot Project-Impact Research Program

Halliday shared that Chief Krumheuer, Craig Mages and herself attended a zoom meeting where they were they took part in a survey interview. Most of the questions were geared towards the police department. Krumheuer shared they were congratulated for being one of the lowest cities with claims made.

MnDot District 8- Grant Program

Halliday shared that MnDot District 8 came into additional funding for the years 2023-2027. The additional funds will be used for Phase 2 of the City's Active Living Trail. These extra funds would bring the city's contribution down to \$87,135.

Annual Population Report

Halliday shared that the MN State Demographer shared the population and household estimates from April 1, 2022. Population estimate is 2,347 and household estimate is 1,015.

Letter to Governor Tim Waltz

Halliday shared that she was in contact with an intern at the Governor's office to make sure they had received our letter about the possible interest of purchasing the armory building. She was informed they didn't have record of receiving the letter so she was directed to their website where she was able to put in all the information including the letter that was sent.

USDA Funding

Halliday shared that according to the terms of the loan the deadline is September 22, 2023, to finalize project plans for the project. If this doesn't happen the application can be discontinued and they will need to reapply for funding.

Pickleball Courts

Halliday shared that an individual was reaching out to the city to see what their involvement with the pickleball courts would be. Halliday shared that they did get some answers of what was needed from the city but there would need to be more research into what this all entails before they city agrees to it.

Other Reports of Council / Staff

Lubitz shared that the new fire truck would be coming on June 28th.

NOTICES AND COMMUNICATIONS

Planning Commission

Castillo shared that at their meeting on June 12th they did the elections of officers. They also discussed a garage variance for 311 S 6th St that is going to the Board of Appeals for the next step in the process. They discussed Prairie View Estate lots and the future possible sale of them. This will be talked about again with the Council in the future. She also said they discussed amending code: Accessory Buildings and Uses 152.046 (B)(4) & (B)(6) which will be discussed further once she has done some more researching into what surrounding communities do. She also shared that the steel shed on Willow Avenue sold and will be removed within 12 months of the sale.

Public Utilities Commission

Baumgartner shared that they discussed the Small Wireless Facility Coalition Agreement brought before the Council earlier during discussions. He also shares that they discussed the future with the MMPA and that they agreed to explore other options and to look into Missouri River and to not renew the MMPA sales agreement at this time.

Park Board

Hawkinson shared that there was a meeting between City Staff, Bold Staff and 212 Baseball to discuss the bathrooms at the ball park. They are trying to come up with a way to work together to keep everything maintained. Hawkinson also shared that Kendra Lyngaas from SEH gave an update on Phase 2 and 3 of the Active Living Trail and that Phase 2 is scheduled to start in July of 2024. Kendra also shared during the Park Board the proposed sidewalk for the Veterans Memorial at Kubesh park. She showed how this would look and that they had to make it accessible to the Memorial. The sidewalk size is 5 feet wide with 3 feet flares on each side. Hawkinson shared that the Library Story Walk is a go and to keep your eyes out for that at Nester Park.

Technology and Sustainability Committee

Baumgartner shared that they added some new members so the committee is in hopes of being able to start establishing a quorum at meetings. He also shared the next meeting will be July 6th, 2023, and they are talking with MMBC about broadband.

Pool Board

Padrnos shared that they are keeping up with water training and safety classes at other local pools in the area to keep that up to date. The recovery from the fire is taking longer than expected. Gilberts shared that the pools Facebook page shared that they won't be opening for the summer of 2023.

Olivia Hospital Annual Report

Halliday shared that if you are interested in seeing the annual report you can view it at [oliviahospital.com/annual report](http://oliviahospital.com/annual-report).

It was noted the next council meeting will be held on July 3rd at 5:30pm.

ADJOURNMENT

Motion by Ferguson, second by Padrnos to adjourn the meeting at 7:55 P.M. Motion passed unanimously.

Attest:



Jon Hawkinson, Mayor



Mary Jo Halliday, Interim City Administrator