

## REGULAR MEETING MINUTES

Monday, July 3, 2023 at 5:30 P.M.

### CALL TO ORDER AND DETERMINATION OF A QUORUM

The Regular Meeting of the City Council of the City of Olivia, Minnesota, was called to order by Mayor Hawkinson at 5:30 P.M.

Council Members Present: Jon Hawkinson, Matt Baumgartner, Landon Padrnos, and George Ebbers

Council Members Absent: Blanca Ferguson

Others present: Aaron Walton, City Attorney; Mary Jo Halliday, Interim City Administrator; Jodi Gilberts, Administrative Assistant; and Ross Okins, Renville County Register.

### PUBLIC FORUM

Mayor Hawkinson temporarily suspended the regular meeting and opened the public forum at 5:32 p.m. He clarified the amount of time allocated for public comments and decorum expectations for those who participate in the Public Forum.

### AGENDA APPROVAL

**Motion by Baumgartner, second by Padrnos:** to approve the agenda as submitted. Motion passed unanimously.

### CONSENT AGENDA

**Motion by Ebbers, second by Baumgartner:** to approve the Consent Agenda as submitted. Motion passed unanimously.

### DISCUSSION / BUSINESS ITEMS

#### DePue Avenue Project - Change Order No. 1

Engineer Kendra Lyngaas from SEH shared with the council that the project dates will be pushed back 30 days following the delay caused by Lumen utility lines. Kendra shared that communication between SEH and Lumen was made but because of the length of time it took Lumen to move the lines the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> milestones will be pushed back. She also stated that even with the 30-day delay the end date for the project will not be affected.

#### PUC Recommendation (MMPA)

Was shared that MMPA wants a motion saying that we will not extend our agreement at this time. Padrnos shared that he doesn't feel this is necessary and tabled the discussion.

#### Memorial Park Camping

Gilberts shared with the council that Chief Krumheuer wants support to look at our Chapter 95: Parks & Recreation of the City Code and recommend some changes as to what is needed now with issues that have been coming up. The council supports looking into making changes.

Library Translucent Skylight Roof

Halliday shared that they had an inspection done of the roof and were given a bid. She also shared they aren't sure if this is the company that installed the skylight and that she is going to look into that and get a hold of that company and get a quote as well.

First Reading of Ord. 2023-04, Amending Code Section 32.20 (D), SMART Team

Walton shared the change on the ordinance had to do with who could be part of the SMART Team and making it easier to become a member.

Second Reading of Ordinance 2023-03, Amending Title IX Section 92 Weeds

**Motion by Baumgartner, second by Ebbers:** to approve the second reading of Ordinance 2023-03, Amending Title IX Section 92 Weeds. Motion passed unanimously.

Approval Of Purchase of Lawn Mowers

Baumgartner was questioning the exact amount being spent and the amount we are saving with these purchases and asked the numbers and information to be easier to read next time.

**Motion by Padrnos, second by Ebbers:** to approve the purchase of Lawn Mowers for Public Works. Motion passed unanimously.

**REPORTS**

Pool Board

Padrnos shared that the meeting was cancelled because there were no updates that needed to be discussed at this time. The next meeting will be in July or August. They are talking about the loss of revenue and also want to discuss a retention payment to part-time workers to keep them on so when the pool opens again, they still have employees.

EDA Meeting June 28th

Ebbers shared the EDA has agreed to sell the Bayberry Court units to Steve Elfering. He also shared this was always the plan to sell. The sale was approved and closing is scheduled for October 1, 2023; It was noted the units will still be managed locally.

Some local loan recommendations were also approved.

Board Of Appeals June 28th

Upon the recommendation of the Planning Commission, a side-yard variance was approved to a resident located at 311 6<sup>th</sup> Street South in order to construct a new accessory structure / garage.

Other Reports of Council / Staff

Hawkinson shared that politicians Lang, Urdahl and Fischbach came for a visit with City of Olivia staff and then they headed downtown to visit some new businesses on Main Street.


It was noted the next council meeting will be held on July 17<sup>th</sup> at 5:30 p.m.

**ADJOURNMENT**

**Motion by Ebbers, second by Padrnos** to adjourn the meeting at 6:12 P.M. Motion passed unanimously.

Attest:

  
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Jon Hawkinson, Mayor

  
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Mary Jo Halliday, Interim City Administrator

**Work Session After Regular Council Meeting**

The Council held a Work Session to discuss the Public Safety Building project.

Hawkinson shared that the option of purchasing the Olivia National Armory building will not be an option as it would take a minimum of a year to get in motion.

With the current deadline for the USDA loan of September 15, 2023, in which to begin construction, the Council has decided to focus on hiring a construction manager to help with the project. They directed Halliday to set up interviews with three local contract companies to interview for the project.

They also discussed giving the contractor a budget amount for developing the project. Baumgartner shared he wants the project to stay around the \$2 Million Dollar mark. Ebbers shared he doesn't feel that amount will be adequate for the project. Council decided on July 10<sup>th</sup> or 12<sup>th</sup> as desired interview dates.